



Start a **New Career** see pages with Career Training in:

Administrative Medical Specialist
Physical Therapy Aide
Veterinary Assistant
Emergency Management Training

AutoCAD Video Game Design Carpentry Interior Designer Certified Bookkeeper Certified Wedding Planner Non-Profit Management And Many more...





EdVenture's Staff - Top row (left to right): Peggy Kelley, Lori Chiasson, Lori Teragawachi, and Stephanie Pratt. Bottom row (left to right): Eva Bondar, Lucille Franco-Eharis, Marc Antosch and Joanne Doell

### GREETINGS

We are in full swing as we head into our fall cycle. Our focus on workforce development is our number one priority and is well represented in the classes and programs we are offering at EdVenture, UH Maui College.



That's great news for those of you thinking about starting a new career or advancing your current skill set. We have several industry recognized certifications and online career trainings that will start you on a path to acquiring nationally recognized competencies and hands-on skills.

In addition to our highly-rated instructors, we have expanded our reach with several partnerships including local Maui businesses and the County of Maui to bring you relevant, robust and rigorous training. EdVenture's courses are developed with our unique island environment in mind that build upon an educational foundation aimed at sustaining our careers and our lives.

We look forward to seeing you at EdVenture.

-Lori Teragawachi Ed.D, Director Office of Continuing Education & Training

### 10% OFF PROMO CODE

EBFALL14



visit: EdVentureMaui.com

Discount expires August 15, 2014 not applicable for online classes + other restrictions may apply

ON THE COVER



Koa Chang of Ali'i Kula Lavender Farm • See his interview on p. 20

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#### **UH Maui College - OCET/EdVenture**

310 W. Ka'ahumanu Ave Kahului, Hawai'i 96732 Phone: 808-984-3231

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## BUSINESS AND PROFESSIONAL STUDIES

### **The 7 Habits for Managers** A FranklinCovey Program

This two-day workshop will provide insights and tools from Stephen R. Covey's The 7 Habits of Highly Effective People, the most influential business book of our time. Designed for current and future supervisors, managers and leaders, you will learn to leverage hidden resources and unleash your untapped potential to achieve organizational goals. Note: No early registration discount applies.

### Managers in Training: Bringing Out the Best in Your Employees

As a manager, there are basic communication skills you want to strengthen—particularly giving feedback to employees. In this workshop, you will gain insights and tools to communicate more effectively as you discover what brings out the best in you is the same for your workers. Guided by Daniel Goleman's 5 competencies of Emotional Intelligence, the class will work through challenging practice problems, and help you become the best manager you can be.

**BUS6369** / Phyllis Robinson / \$145 **S 003** WTh 9 am - 12 pm Oct 1 - Oct 2 Lau 225 2x

### Leadership and Management Skills for the Tourism and Hospitality Industry

Enhance your leadership and management abilities by learning and implementing success tools and techniques focused on the tourism and hospitality industry. You will lead with balance, efficiency and confidence and create effective, empowered, and cohesive teams and staff, resulting in excellent customer service.

### **Managing Across Generations**

In today's business world, companies may have four distinct generations working together, frequently colliding as their paths cross. Learn what each generation expects, how to manage them, and how to make sure things get done.

BUS6380 / Joanne Doell / \$109 S

001 Th 5:30 pm - 8:30 pm Oct 30 Lau 225 1x

### **Instant Success - Team Building**

This experiential teambuilding workshop features a series of activities designed to improve group dynamics, build trust, and facilitate communication and teamwork.

You will gain astonishingly beneficial insights in this time-efficient, cost-effective and uncommonly enjoyable workshop.

### The Art of

get certified in RITE's 4-course series:

### **Retail the RITE\* Way**

\*Retail Industry Training in Excellence

The employment potential in the retail industry on Maui is growing and waiting for you. The RITE curriculum promotes excellence based on industry driven skill standards for sales and customer service, developed by the National Retail Federation Foundation, and customized specifically for the Maui County market. Join us and build your career in retail using the diverse tools and skills offered by this exciting new series.

#### 1: The Professional Sales **Associate**

RITE: The Professional Sales Associate will explore the skills and abilities most important to a successful retail career. Valuable presentation skills will help you present yourself for success. Learn active listening techniques and an easy problem solving method.

BUS6360 / Joanne Doell / \$89 S 002 Th 8:30 am - 12:30 pm Sept 4 Lau 225

### 2: Effective Selling

RITE: Effective Selling looks at the steps involved in making a sale, always ensuring that you are meeting your customer's needs. Discover how to overcome objections and close the sale.

BUS6361 / Joanne Doell / \$89 S

002 Th 8:30 am - 12:30 pm Sept 11 Lau 225 1x



### 3: Customer Service with Aloha

RITE: Customer Service with Aloha discusses keys to excellent customer service. Practice a simple five-step method for handling customer complaints. In addition, explore the meaning of service, hospitality, courtesy, and aloha. Learn ways to make the shopping experience enjoyable. Includes tips on serving Hawai'i's international customers.

BUS6362 / Joanne Doell / \$89 (\$)

002 Th 8:30 am - 12:30 pm Sept 18 Lau 226

### 4: Understanding Retail

RITE: Understanding Retail wraps up the series with discussions about inventory control and merchandise display "best practices", as well as studying loss prevention, safety, and security "best practices" and principles of running a profitable retail business. Learn ways you can contribute to your company's success.

BUS6363 / Joanne Doell / \$89 (\$)

002 Th 8:30 am - 12:30 pm Sept 25 Lau 226

### **Managing Emotions and Stress** in Customer Service

Learning to manage emotions is key to our ability to reduce stress, become more empathetic, and better able to serve the needs of our customers without sacrificing our own well-being in the bargain. This course is meant for those who are in the business of serving customers whether a business owner, a customer service representative, or a vendor. Walk away with some tools for keeping your cool even with your toughest customer.

BUS6385 / Phyllis Robinson / \$149 S

001 MTu 5:30 pm - 8:30 pm Sept 8 - Sept 9 Lau 225 2x

### **Winning Telephone Techniques**

For some of us, telephone etiquette can be a real hang up. The telephone is often the first point of contact with your customer, so make sure it is a positive encounter to win that customer for life. In this course, you will discover the secrets of great telephone etiquette in order to create outstanding customer service for your organization.

BUS6312 / Joanne Doell / \$55 S

**001** Th 5:30 pm - 8:30 pm Oct 23

Lau 225 1x



### **Fundamentals of Accounting**

Learn the basic skills needed to properly record and understand your business's transactions from the receipt book to the check book, to proper financial reporting. Fundamental topics of double-entry bookkeeping include: Account classifications, debits, credits, T-accounts, liabilities, assets, owner's equity, net income/loss, accounts payable, accounts receivable, the general ledger and journals.

В	JS632	6 / Constance LeCo	mpte / Debra Ima	da / \$125	6
002	2 TuW	6 pm - 8:30 pm	Aug 12 - Aug 13	Lau 106	2x
003	3 TuW	6 pm - 8:30 pm	Sept 30 - Oct 1	Lau 225	2x
004	1 TuW	6 pm - 8:30 pm	Dec 2 - Dec 3	Lau 225	2x

## Hawaii General Excise Tax and Payroll Taxes: What you need to know for Beginners

New business owners, bookkeepers, office managers and administrators will learn the practical fundamentals of interpreting Hawaii's General Excise Tax (GET) laws, as well as calculating and filing the correct forms for employer-related payroll taxes. Learn how to apply the correct tax rates, where to find and how to complete the required forms, and secure an understanding of your responsibilities and tax requirements related to your worker's compensation.

BUS6370 / Debra Imada /	\$125 🔇		
<b>002</b> Tu 5:30 pm - 8:30 pm	Sept 16	Lau 225	1x
<b>003</b> W 5:30 pm - 8:30 pm	Dec 10	Lau 225	1x

### **Certified Bookkeeper**

The Certified Bookkeeper Online Training Program for experienced bookkeepers leads to national certification with the American Institute of Professional Bookkeepers (AIPB). The AIPB certification is a high professional standard for bookkeepers. This program was created by the AIPB and is offered in partnership with major colleges, universities, and other accredited education providers. All textbooks are included.

Visit:http://careertraining.ed2go.com/maui/training-programs/bookkeeping-certification

<b>ONLINE</b> / Online Instructor /	\$1995 🕏
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#### **QuickBooks Part 1**

QuickBooks is a hands-on Lab course divided in two parts. The course teaches you everything you need to know to get started using QuickBooks. For QuickBooks users, it will bring you up-to-date on the current release of QuickBooks, refresh you on QuickBooks best practices, and teach you tips and tricks you may not yet be aware of. In PART 1: you will learn how to set up a new company and how to modify an existing company; maneuver in QuickBooks; set up the all-important Chart of Accounts; tax mapping; set up customers and jobs, vendors, items, and the many QuickBooks lists.

BUS6330 / Pierce Gray /	\$135 🕥		
003 TuW 9 am - 12 pm	Oct 7 - Oct 8	Lau 226	2x
004 TuW 9 am - 12 pm	Jan 13 - Jan 14	Lau 226	2x

#### **QuickBooks Part 2**

In PART 2: After a review of Part 1, you will create and customize estimates, invoices and Sales Receipts; configure QuickBooks Preferences; enter and pay bills; the ins and outs of financial reporting; go paperless using Attach; prepare Purchase Orders and receive inventory; transaction timesavers; memorized transactions; customizing reports and exporting to Excel; set up Users and passwords; QuickBooks file security; planning and budgeting; customizing the company Snapshot; and selected topics like end of year processing.

BU	S6332 / Pierce Gray	/ \$135 🔇		
003	TuW 9 am - 12 pm	Oct 14 - Oct 15	Lau 226	2x
004	TuW 9 am - 12 pm	Jan 20 - Jan 21	Lau 226	2x

#### **Chartered Tax Professional**

Learn to prepare individual tax returns for almost all U.S. taxpayers! With this innovative program, you can start working and earning money while completing your program.

**Visit:**http://careertraining.ed2go.com/maui/training-programs/chartered-tax-professional

ONLINE / Online Instructor / \$1895

#### **Social Media for Small Business**

More small businesses than ever are turning to social media to generate new business and to generate new business and connect with customers. This one-day intensive course introduces you to essentials of the social media marketing toolbox, examines social media campaign case studies (successes and failures), and sends participants away with a road map to get started using the tools to market their own business.

BUS6365 / Sara Tekula / \$125 001 TuTh 5:30 pm - 8:30 pm Dec 2 - Dec 4 Lau 212 2x

### **Marketing Foundations-Your Business Core**

Do you want to effectively market your business but don't know where to start? This 2-day workshop lays your brand and message foundation to set you up for a successful and effective marketing campaign. Start off on the right foot by developing the core message of your business marketing. Learn how to craft a mission statement that matters, write compelling "about" copy, identify core keywords, and so much more.

**BUS6366** / Danielle Miller / \$125 **⑤ 002** TuW 9 am - 12 pm Oct 14 - Oct 15 Lau 225 2x

### **Social Media Marketing - Online Strategies to Grow Your Business**

Strategy and planning is key to using social media effectively. Learn how to identify, attract, and nurture a community of loyal fans/customers who genuinely support your business. You will learn how your company's website, presence on social media, and email campaigns are strategic tools that will grow your business.

### **How to Create and Manage Facebook for Business**

Facebook, the most popular social media network used today, isn't just for connecting with friends anymore. Learn how to set up and manage a business Facebook page in this 3-hour course. Facebook can help you meet your business goals, connect with existing customers, find new customers and boost sales.

BUS6377 / Danielle Mill	er / \$39 <b>S</b>		
<b>002</b> W 9 am - 12 pm	Oct 8	Lau 225	1x
003 Th 9 am - 12 nm	Jan 15	Lau 225	1x



### ONLINE MARKETING

Using Social Media for Business
Featured Instructor: Danielle Miller

Danielle Miller, a small business enthusiast and social media marketer, is teaching a series of business marketing courses this fall. It was over 10 years ago that Danielle opened her first Facebook business page and begin using social media as a marketing strategy.

### "Small businesses are the heart and soul of a more stable economy."

The program trains business owners and employees on best practices for using social media to market their products and services. Lay the foundations for a successful marketing campaign by developing a compelling brand message. Learn to leverage the power of social media to reach more people. Danielle's courses are designed specifically for small businesses to transform social media marketing from a guessing game into an effective yet economical strategic system that attracts fans and customers.

This fall, Danielle is partnering with EdVenture at UH Maui College to offer seminars on how to use Facebook, Twitter, and Pinterest for your business.

"Small businesses are the heart and soul of a more stable economy. Social media, when used properly, can build profitable relationships that help these growing businesses succeed" explains Danielle. •

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### **How to Use Pinterest to Attract Customers**

Pinterest is the fourth largest traffic source in the world. It drives more referral traffic to websites than LinkedIn, Google+, and YouTube combined. This visual-based social network can help you establish brand authority, reach a wider audience, and attract new customers. Learn how to create a business Pinterest account and best practices for using this social media network. Help people find your business. Get discovered by millions of people looking for things to plan, buy, and do.

BUS6378 / Danielle Mil	ler / \$39 <b>S</b>		
<b>002</b> W 1 pm - 3 pm	Oct 8	Lau 225	1x
<b>003</b> Th 1 pm - 3 pm	Jan 15	Lau 225	1x

#### **Twitter: Grow Your Business** 140 Characters At A Time

Twitter is among the most powerful online business tools to get the word out. Yet, most business owners are unsure how to harness the potential of micro-blogging, using the Twitter short message communication tool. Get introduced to this unique social media platform and take away tips you can use today to generate buzz around your business.

BUS6379 / Danielle Miller	/ \$39 🕲		
<b>002</b> W 3:30 pm - 5:30 pm	Oct 8	Lau 225	1x
<b>003</b> Th 3:30 pm - 5:30 pm	Jan 15	Lau 225	1x

### **HootSuite: Social Media Management Dashboard**

Social selling boosts sales revenue, but in a small business, who has the time to respond and converse with customers online? HootSuite is a Social Media Management Dashboard supporting your various social media accounts and messaging from a single application. From one dashboard you will schedule Tweets and Facebook posts, monitor conversations, and more. When you need to prove your social ROI, quickly create and customize ready-to-present analytics reports.

BUS6384 / Wayne Wong	/ \$39 🕥		
<b>001</b> Th 9 am - 12 pm	Oct 9	Lau 225	1x
<b>002</b> F 9 am - 12 pm	Jan 16	Lau 225	1x

### Jump-Start Your Career With LinkedIn

Learn how to use LinkedIn, a free and popular job search and career development tool. Gain the power of the Internet to expand your professional network.

[ONLINE] Visit: ed2go.com/maui/

\$129 / Online Classes begin 5/21, 6/18, 7/16 or 8/20 S

### **Grow Your Business the Easy Way with Emails**

Learn the art of emailing to create effective email campaigns, grow your email contacts, and create a stronger brand so you stay in your clients' thoughts and inbox. Join in and learn how to have better long-term client relationships with basic dos and don'ts. Discover the proven methods to get instant results that will help grow your bottom line.

BU	S6382 / Mckenna Halle	ett / \$59 🔇		
001	W 9 am - 10:30 am	Sept 17	Lau 226	1x

### The E's of Selling™-Engaging and Selling Just Got E'asier!

Tap into and harness the simple"secrets" you already know and use every time you recommend a favorite restaurant or movie. People are much more willing to purchase from you when they feel comfortable, comforted, and know their needs are understood. Join us to learn the core principles of the 5 "E"s. Then, find your voice and unique persona as you put the new ideas to work using the workbook and other free tools.

BUS6381 / Mckenna Hall	lett / \$89 🔇		
<b>001</b> W 9 am - 11:30 am	Sept 10	Lau 225	1x

### Marketing & Networking on Maui

This inspiring, thought-provoking and practical program will provide you with the tools to uniquely define, communicate and successfully market your business. You'll explore how to fine tune your elevator pitch and answer what your audience really wants to know..."What's in it for me?" Learn how to expand your networking contacts and achieve professional success in any industry—all within the context of Maui County.

BUS6374 / Patricia Varley / \$105 S				
001	Tu 1 pm - 5 pm	Oct 28	Lau 106	1x

#### **Writing a Winning Grant**

This class will provide you with everything you need to know from A to Z to prepare a winning grant. We will cover the requirements of funding sources, writing styles, presentation of need and other information important to provide a strong case statement. We will review the funding sources available to meet your specific need and the format and documents each source requires. Handouts will include sites to visit to determine the best match for your project.

BUS6347 / Jackie Harp	/ \$89 🕥		
<b>001</b> M 6 pm - 9 pm	Oct 20	Lau 225	1x



### Find the edge you need in the food marketplace and help connect Hawai'i's local food businesses to tables everywhere!

The Maui Food Innovation Center now offers four essential Food Industry Fundamentals courses designed to engage business owners, management and key employees in this growing industry sector. Certificates will be provided upon completion.

NEW online classes available now! Visit edventuremaui.com/maui-food-innovation-center

### Food Trends: Finding your Niche in the Specialty Foods Industry

Prepared foods are a tremendous market opportunity in Hawai'i – whether these are sold in local and regional markets, or to global markets via export. Learn about the various channels of distribution for prepared foods, the size and growth of these categories, the features today's consumers are seeking, and how foods can be differentiated so that they command a premium price.

BUS6801 / 3 hrs / Lou Cooperhouse / \$39

002 Available Online On Demand

### Food Product Development and Technology Essentials

This course will move from "farm to fork" to explore the many product development technologies that can be utilized for optimal quality and enhanced food safety. These include good agricultural practices (GAPs), cold chain management, product formulation options, thermal and non-thermal processing technologies, extended shelf-life packaging considerations, and best practices in distribution. Innovative technologies such as modified atmosphere packaging (MAP), sous vide, cook chill, and high pressure processing will be discussed as well. You'll learn current best practices in product development, and how to optimize product quality.

BUS6802 / 3 hrs / Lou Cooperhouse / \$39

002 Available Online On Demand

### **Quality Assurance and Food Safety Principles**

Farmers, processors, retailers and foodservice operators must have an understanding of the principles of food safety in order to minimize risk to the public In this course, you'll learn how to create a holistic food safety and quality system—including management commitment, facility infrastructure requirements, sanitation, pest control, personnel practices, training, microbiological testing, traceability and crisis management, food security, and HACCP. An overview of the Global Food Safety Initiative (GFSI) and third-party food safety and quality certification programs will be provided.

BUS6803 / 3 hrs / Lou Cooperhouse / \$39

002 Available Online On Demand

### **Good Manufacturing Practices For Food Producers**

GMPs are mandated in all food processing facilities by Federal legislation, and it's critical that processors follow these basic instructions for making a safe, sanitary product. This course offers instruction for following GMPs along with best practices for employee hygiene, environmental sanitation and product storage and handling. It meets the general training requirements per FDA and USDA regulations for all employees at all levels within a company.

BUS6804 / 3 hrs / Lou Cooperhouse / \$39

002 Available Online On Demand



Instructor: Lou Cooperhouse, MS Food Science, BS Microbiology, Rutgers University. Thirty year career in food industry including leadership positions in business development, product development, quality assurance, and operations at new business startups, family-run businesses, and global food manufacturing corporations.



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The Maui Food Innovation Center is partially funded by a grant from the U.S. Department of Labor in the amount of \$759,350. Funding does not pay for student costs to participate.



#### **Real Estate: Salesperson Prelicense Course**

This is a Hawaii Real Estate Commission approved course satisfying prelicensing requirements of a 60 hour course from an accredited Hawaii real estate school. This course can help you gain the knowledge required to demonstrate competence as a real estate salesperson by learning most aspects of real estate including deeds, financing, licensing, ownership, assessments, foreclosure, zoning, landlord tenant code summary, contracts, estates and much more. In addition to passing this course, you must also pass the National and State examinations, submit an application and pay applicable fees to be eligible to receive your real estate license.

Information about the State of Hawaii real estate licensing exam may be found at:

https://candidate.psiexams.com/

General real estate licensing information can be found on the state website:

http://files.hawaii.gov/dcca/reb/real\_ed/gen\_info/ blue.pdf

BUS6306 / Lisa Teichner / \$849 / Cost includes textbook MWS 9 am - 6 pm Sept 15 - Oct 4

8x • Note: No class Oct 1

#### **Real Estate Law**

Lau 225

Explore the legal issues involved in real estate law, from investing to title examinations. You'll not only master the essentials, but you'll receive hands-on applications and examples that will show you how to use this knowledge in a day-to-day real estate practice or in personal real estate investing. By mixing explanation of legal theory with specific and practical examples, the instructor draws a balance between legal philosophy and legal practice. You'll soon see just how fascinating a topic real property law can be.

[ONLINE] Visit: ed2go.com/maui/

\$129 / Online Classes begin 5/21, 6/18, 7/16 or 8/20

## Partners

dedicated to serving you



Karen Arakawa, MCBRC • Craig Swift, MEO • Lori Teragawachi, UHMC

#### **Maui County Business Resource Center**

#### The ABC's of a Business Plan

Participants will receive an outline of the Core Four business plan course taught at MEO.

#### Starting a Business in Maui County

This workshop covers general information and requirements for starting a business in Maui County. In addition, information on how to obtain a Maui County Vendor Business License will be covered.

#### QuickBooks for Small Business

This 3 hour evening workshop is geared towards new users and will teach them how to record sales, receive payments, prepare invoices, and balance their checkbook. Please call Karen for more information.

#### Register for classes:

Contact: Karen Arakawa • phone: 873-8247 karen.arakawa@mauicounty.gov

70 E. Ka'ahumanu Ave

Maui Mall Unit B-9, Kahului, HI 96732

#### **Maui Economic** Opportunity Inc. (MEO)

#### Core Four Business Planning Course

This six-week, 36 hours course enables development of a realistic, achievable business plan. Financial Aid is available through grants from Maui County Office of Economic Development.

Most classes meet Tuesdays & Thursdays at MEO.

Intro classes: Sept 2 or 4 at MEO 6-7pm or on Sept 3 from 12-1pm at MCBRC

Evening Course Begins: Sept 9 at MEO 6-9pm and then every Tues & Thurs until Oct 21

Intro classes: Oct 28 or 30 at MEO 9-10am or on Oct 29 from 12-1pm at MCBRC

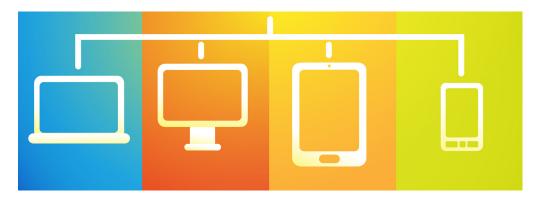
Day Course Begins: Nov 5 at MEO 9-12noon and then every Tues & Thurs until Dec 16

MEO BDC also offers micro business loans ranging from \$2,000 to \$50,000 for Maui, Molokai and Lanai. MEO BDC programs are funded by grants from the Maui County, Mayor's Office of Economic Development, and Agape Foundation.

Contact: Craig Swift phone: 249-2990

email: craig.swift@meoinc.org

## **COMPUTERS** AND TECHNOLOGY



### **Computers for Beginners**

Never used a computer before? Feel like computer terms are written in a foreign language? Well then, this course is for you. You'll explore the parts of a Windows-based computer and gain hands-on experience using a mouse, keyboard and Windows software programs. You'll also become fluent in basic "computer-speak", demystifying the jargon, and learning computing terms like RAM, USB, GB, TB. MHz and CPU.

Equivalent course for Mac users is Introduction to Macintosh (see section on Macintosh training).

COM6001 / Nicolette van der Lee / \$135 §				
	MW 5:30 pm - 8:30 pm MW 5:30 pm - 8:30 pm		Lau 227 Lau 227	
	MW 5:30 pm - 8:30 pm		Lau 227	

### **Spreadsheets for Beginners**

These days, you'll be hard pressed to find a computer that doesn't come with a spreadsheet program. What can a spreadsheet do? What sets a spreadsheet apart from a word processing or database management program? You'll learn the answers to these questions as you master the basic functions and applications of spreadsheet programs.

Required: Introduction to Windows or equivalent experience. Follow-up Course: Microsoft Excel -Essentials.

```
COM6005 / Nicolette van der Lee / $135 S
002 MW 5:30 pm - 8:30 pm Sept 22 - Sept 24 Lau 227 2x
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### **Word Processing for Beginners**

In the world of academia and the world of business, no other technology resource has had as great an impact as word processing. This course will help you master the fundamental skills involved in word processing. You'll learn how to work your way around a keyboard as you execute basic operations: creating, editing, formatting, saving, retrieving and printing text documents.

Required: Introduction to Windows or equivalent experience.

Follow-up Course: Microsoft Word Essentials.

Suggested: Familiarity with PC's and tablet devices.

```
COM6004 / Nicolette van der Lee / $135 S
006 MW 5:30 pm - 8:30 pm Sept 15 - Sept 17 Lau 227
007 MW 5:30 pm - 8:30 pm Jan 19 - Jan 21 Lau 227 2x
```

### Keyboard Typing for Success

Can you type 65+ words per minute? Can you use a keyboard without "hunting and pecking"? If you haven't had the benefit of taking a typing course, that might not be the case. Typing is 10 percent accuracy, 10 percent speed and 80 percent technique. In 10 short hours, you will learn the "key" concepts of a special typing technique that will open a world of opportunities when it comes to fast and accurate touch typing.

```
COM6003 / Joanne Doell / $469 S
006 Th 5:30 pm - 8:30 pm Sept 25 - Oct 23 Lau 227 5x
```



#### **Introduction to Windows**

Learn how to comfortably move around in Windows and become familiar with Windows terminology. Learn to use the task bar, create shortcuts, manage the desktop, work with multiple windows and more. Learn how to find and manage documents, use online help, and clean house with the recycle bin.

**Required:** Computers for Beginners or some computer experience. Follow-up Course: Intermediate Windows.

COM6006 / Ben Howard / \$179 S

**002** TuTh 5:30 pm - 8:30 pm Oct 2 - Oct 9 Lau 212 3x

#### **Intermediate Windows**

This is a "must do" for anyone who owns a computer! Learn more about managing the files and folders on your system, how to keep your system running smoothly, maximize its performance and keep it safe. Learn the do's and don'ts of software installations and explore the many customizations you can make so that Windows conforms to your own personal style.

**Required:** Computers for Beginners or some computer experience. Follow-up Course: Intermediate Windows.

**COM6007** / Ben Howard / \$179 S

 $\textbf{002} \ \ \text{TuTh} \ \ 5:30 \ \text{pm} \ - \ 8:30 \ \text{pm} \ \ \text{Oct} \ 21 \ - \ \text{Oct} \ 28 \quad \ \text{Lau} \ 212 \quad \ 3x$ 

#### **Introduction to Windows 8**

Learn how get the most from the Microsoft Windows 8 operating system, including managing apps, programs, photos, files, and folders.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$129 S

[ONLINE] Visit: ed2go.com/maui/

#### **Microsoft Word Essentials**

This course will show you how to turn MS Word into your most powerful productivity ally. Get the basics you need to easily create readable letters, reports and envelopes. Learn the amazing number of ways that Word has to rearrange your documents to get the look that you want. Discover how easy it is to avoid spelling errors and get help with grammar. If you are new to Word, or if you get frustrated using Word, this is the course you need to become truly skilled with this software.

**Required:** Word Processing for Beginners or equivalent experience. Follow-up Course: Microsoft Word - Intermediate.

COM6015 / Ben Howard / \$269 S

002 MW 5:30 pm - 8:30 pm Sept 22 - Oct 1 Lau 212 4x

#### **Microsoft Word Intermediate**

Think you know all the tricks in MS Word? Think again. This course will advance even the most knowledgeable participant in MS Word.

**Required:** Microsoft Word Essentials or trainer's permission.

COM6016 / Ben Howard / \$269 S

002 TuTh 5:30 pm - 8:30 pm Nov 13 - Nov 18 Lau 227 2x

#### PowerPoint 2010

Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$129 §

[ONLINE] Visit: ed2go.com/maui/



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Classes begin: 8/20, 9/17, 10/15, 11/12, 12/10, or 1/21 Enrollment is easy! Visit: ed2go.com/maui/

**14** os on pp. 40 - 41



#### **Microsoft Excel Essentials**

Microsoft Excel is one of the most powerful and versatile business tools today, but if you're not familiar with its basic functions, formulas, commands and keystrokes, you're setting yourself up for frustration and disappointment. Go beyond the basics and learn how to write a formula, work with a built-in function, create a chart and organize data in a list.

Required: Spreadsheets for Beginners or previous experience with Excel or other spreadsheet programs. Follow-up Course: Microsoft Excel Intermediate.

**COM6017** / Ben Howard / \$269 S

002 MW 5:30 pm - 8:30 pm Oct 13 - Oct 22 Lau 212 4x

#### **Microsoft Excel Intermediate**

In this class, you will explore the techniques needed to build multiple sheet workbooks and to link and consolidate data among them. Learn to work more efficiently and safely by using templates, by restricting data entry to particular information and by protecting cell contents. Tap into the power of Excel by using more functions that are built-in and Excel's database features.

Required: Microsoft Excel Essentials or trainer's permission.

COM6018 / Ben Howard / \$269 S

001 TuTh 5:30 PM - 8:30 PM Aug 19 - Aug 28 Lau 212 4x 002 MW 5:30 pm - 8:30 pm Nov 3 - Nov 12 Lau 212 4x

### **Introduction to Microsoft Project** (2010 or 2013)

Discover how to effectively plan, implement, manage, and control projects using the world's most popular project management software.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$129 S

[ONLINE] Visit: ed2go.com/maui/

#### [NEW] Hands On Project Lab: **Microsoft Office**

Have an Excel, PowerPoint or Word-based project that you need help with? Bring your concept or working project files to our expert instructors in this innovative, new Project Lab course. We will help you design a masterful spreadsheet model, create a winning presentation, and troubleshoot any Microsoft Office challenges. Dedicated resources in an experiential, project-based learning lab will help you succeed and achieve your best using Microsoft Office software.

COM6072 / Ben Howard, Nicolette van der Lee / \$99 S

**002** W 5:30 pm - 8:30 pm Jan 12 - Jan 26 Lau 212 2x



### [NEW] CAD: Computer Aided Drafting 2D

Using free Draftsight CAD software, students in this course will become familiar with basic drafting principles. Participants will be given the opportunity to practice with real world project examples including sheet layouts, a set of plans for basic machine tool parts, and a set of plans for a small house. Topics covered will include dimension lines, blocks, title sheet, layers, commands and drafting fundamentals.

**COM6071** / Jason Coughlin / \$695 **S** 

002 MW 5:30 pm - 8:30 pm Sept 3 - Oct 6 Lau 212 10x



### Website Development Certificate

Learn to develop and maintain websites in this exciting certification program. Invest in your future and gain cutting edge skills taught by Maui's Web page development experts.

### Office Computing Certificate

Learn the fundamental skills required to become proficient in office computer applications. All courses in the program include extensive hands—on experience.

For more information, call: (808) 984-3231. Space is limited. Students entering these certificate programs must notify registrar in order to be eligible for certification. All courses must be completed within 24 months.

### **Introduction to Google Analytics**

Learn how to track and generate traffic to your website, create reports, and analyze data with Google's free, state-of-the-art Web analytics tools.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$129 S

[ONLINE] Visit: ed2go.com/maui/

### **Doing Business on the Internet**

Want to make money on the Internet but don't know where to start? This course will show you what it takes. You will learn the process of how to set up and do business on the Internet. Both pre and postwebsite launch concerns will be discussed. Topics include: Domain name and hosting issues, basic shopping cart setup, accepting credit cards online, and preliminary search engine optimizing. Tying in with PayPal, eBay and Amazon, and more will be examined. Examples will illustrate the use of Photoshop, Dreamweaver and Web Position Gold software.

**Required:** Exposure to computers and the Internet is helpful but not required.

COM6028 / Ben Howard / \$135 S

004 MW 5:30 pm - 8:30 pm Dec 1 - Dec 3 Lau 226 2x

### Web Site Marketing and Promotion

This course will discuss ways of attracting attention to your website. Learn key techniques of marketing online to both new and repeat customers.

Required: Knowledge of how to browse the web.

**COM6029** / Ben Howard / \$135 S

006 MW 5:30 pm - 8:30 pm Dec 8 - Dec 10 Lau 226 2x

### **WordPress: Blogging Basics**

Many Internet users and web masters are using blogs like WordPress and BlogSpot to get the word out. This course goes over the basics of setting up a blog, as well as its general uses and functions. It covers themes, updates and adding pages and widgets to the navigation.

Required: Basic computer and Internet skills.

COM6022 / Ben Howard / \$135 S

006 MW 5:30 pm - 8:30 pm Oct 27 - Oct 29 Lau 226 2x

#### **HTML Introduction**

Learn HTML - the language used to make web pages. This course is intended for you if you have never written HTML code, but have experience browsing the web. You will learn how to create and modify most aspects of a web page, including text display, text editing, image placement, page links, page layout and tables.

**Required:** Some Internet browsing experience and basic word processing skills, such as Microsoft Word Essentials or equivalent experience.

COM6030 / Ben Howard / \$179 S

**006** MWF 5:30 pm - 8:30 pm Oct 6 - Oct 10 Lau 227 3x

#### **HTML** Intermediate

This course goes deeper into the actual writing of HTML code to create and modify web pages. In addition to expanding on the topics in the introductory course, participants will learn more complicated uses of HTML, such as frames displaying multiple web pages at once; feedback forms that visitors complete; email links; image maps; online forms; and META tags.

**Required:** HTML - Introduction or trainer's permission.

COM6031 / Ben Howard / \$179 S

**001** MW 5:30 PM - 8:30 PM Aug 11 - Aug 18 Lau 226 3x **003** MW 5:30 pm - 8:30 pm Nov 17 - Nov 24 Lau 226 3x

### **Creating WordPress Websites**

Learn how to use WordPress, a free and popular Web design tool, to quickly and easily create attractive blogs and interactive websites.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$129 S

[ONLINE] Visit: ed2go.com/maui/

#### **Dreamweaver Introduction**

Adobe Dreamweaver allows users to create and manage a professional website while learning HTML and CSS. Learn how to create a website and define a root folder for complete file update and management. Explore the interface of key toolbars, windows and panels. Format text and images with CSS styles. Create links, tables, and streamlined navigation. Learn how to publish your site on the web. Topics discussed apply to both Windows and Macintosh versions.

**Required:** Basic computer skills, including file and folder management, finding, opening, and saving files in specific locations, opening files within an application, creating new files, selecting, copying and pasting text and images, basic keyboarding skills and basic computer commands.

COM6033 / Evelyn Zayas / \$179 S

004 TuTh 5:30 pm - 8:30 pm Jan 13 - Jan 20 Lau 226 3x

#### **Dreamweaver Intermediate**

Move beyond the basic HTML web page format to apply Cascading Style Sheets to starter and customized layouts. Apply external style sheets to increase design standardization and flexibility in individual content areas. Improve navigation with multiple rollover states, jump-menus and drop-down menus with Spry widgets. Expand site functionality with behaviors, forms and rich media. Employ site optimization tools for improved search engine results. Let Dreamweaver's web development features increase overall site performance and usability.

**Required:** Dreamweaver Introduction or trainer's permission.

COM6034 / Evelyn Zayas / \$179 S

005 TuTh 5:30 pm - 8:30 pm Jan 22 - Jan 29 Lau 227 3x

10% OFF PROMO CODE

EBFALL14



Discount expires August 15, 2014

not applicable for online classes + other restrictions may apply

#### Adobe Illustrator Introduction

Learn the fundamentals of digital drawing for logos, illustrations, posters, and web graphics. Use the pen tool to draw over bitmap scans for quality output. Create vector graphics using paths, shapes, typography and effects. Students will begin with sample material to develop a logo or drawing project. Windows and Mac users are invited, because Adobe Illustrator works the same on both platforms.

Required: Basic Windows or Mac skills.

**COM6025** / Marc Antosch / \$179 **S** 

**001** MW 5:30 pm - 8:30 pm Aug 20 - Aug 27 Lau 227 3x **004** TuTh 5:30 pm - 8:30 pm Oct 14 - Oct 21 Lau 226 3x

### Intro to InDesign CS5, CS6 or CC

Learn how to use Adobe InDesign, the industrystandard desktop publishing software program, to design professional-quality letterheads, brochures, eBooks, and more.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$129 S

[ONLINE] Visit: ed2go.com/maui/

### **Adobe Photoshop Introduction**

Adobe Photoshop is a professional image editing software used to improve, enhance, and modify photographs. Learn the significant tools and features of Photoshop by exploring image possibilities with photo repair and color correction tools. Improve your composite images by working in layers. Work with text, layer styles and filters for image effects. Students will begin with sample material to develop a composite project. This course is conducted on the Windows platform; however, Mac users are also invited because Photoshop works the same in both operating systems.

Required: Basic computer and Internet skills.

**COM6023** / Ben Howard / \$179 S

**004** TuTh 5:30 pm - 8:30 pm Sept 9 - Sept 16 Lau 226 3x **005** TuTh 5:30 pm - 8:30 pm Dec 2 - Dec 9 Lau 226 3x

### Intermediate Photoshop CS5 or CS6

Extend your Photoshop knowledge and learn how to enhance graphics by using layers, layer masks, and other advanced photo-editing features.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$129 S

[ONLINE] Visit: ed2go.com/maui/



#### **Introduction to Macintosh**

This is an ideal course for those with basic computers skills who are new to the Mac and want to begin understanding the ins and outs of their Mac. This course introduces you to the hardware and software components of your Mac computer. The course also will introduce you to the basics of the OS X operating system.

Required: Basic computer knowledge

COM6038 / Rick Ortiz / \$	S79 <b>S</b>		
<b>006</b> S 9:30 am - 12:30 pm	Sept 13	Lau 211	1x

### **Exploring Mac OS X**

This is a hands-on course that covers the latest OS X operating system on your Mac computer. The course will review the user interface, menu items, the Dock, basic system settings, basic utilities and a brief review of Apple's iApplications.

**Required:** Previous Macintosh Experience, Introduction to Macintosh or trainer's permission.

COM6008 / Rick Ortiz / \$79 S			
006 S 9:30 am - 12:30 pm Sep	ot 20 Lau 211 1x		
<b>007</b> S 9:30 am - 12:30 pm Jar	n 17 Lau 211 1x		

#### Introduction to iPad

Welcome to a new way of computing. This is a hands-on course that will show you how to use the amazing Apple iPad. The course covers the use of the multi-touch screen, setting up Internet access, email, iBooks, music, videos and downloading additional applications. The course will also discuss add-on accessories that can enhance the use of the iPad.

**Required:** Must have an iPad and basic computer skills.

<b>COM6040</b> / Rick Ortiz / \$79	6
010 S 9:30 am - 12:30 pm S	ept 6 Lau 211 1x
<b>011</b> S 9:30 am - 12:30 pm J	an 10 Lau 211 1x

### **Exploring iOS: Apps and iCloud for iPad and iPhone**

This is a hands-on experience that goes beyond the iPhone and iPad courses. It begins to explore the vast universe known as the App store. We will explore popular apps, business apps and personal apps that will help you understand and expand your use of your iPhone or iPad devices. Bring your favorite apps or a list of apps you are looking for. Part two of the course introduces you to iCloud. iCloud is so much more than a hard drive in the sky. It is the effortless way to access just about everything on all your devices. iCloud stores your content so it is always accessible from your iPad, iPhone, iPod touch, Mac, or PC. This course will go through the creation, setup and understanding of cloud computing on your Apple devices.

CO	M6042 / Rick Ortiz /	\$139 💲		
006	S 9:30 am - 11:30 am	Oct 11 - Oct 18	Lau 211	2x

#### Introduction to the iPhone

This course covers the most popular smart phone on the market today, by exploring the hardware and software functions of the device. The iPhone is the first computer you can put in your pocket. Find out how to take full advantage of the phone, camera, Internet, email. music and movie features of this device.

**Required:** Course requires an iPhone and basic computer skills.

CO	M6	6043 / Rick Ortiz / \$	79 🔇		
006	S	9:30 am - 12:30 pm	Oct 4	Lau 211	1x
007	S	9:30 am - 12:30 pm	Dec 6	Lau 211	1x
800	S	9:30 am - 12:30 pm	Jan 31	Lau 211	1x

### iSuite OS X Apple Apps, iTunes, iPhoto, iMovie and iWork

This three-week course is designed to introduce you to the Mac iApps. The course will cover organizational apps such as Contacts, Calendar and Reminders. It will continue into the iLife apps: iTunes, iPhoto and iMovie. The course will conclude with iWork, Apple's "Office" suite of word processing, spreadsheets and presentation software.

Required: Basic Macintosh skills.

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COM6044 / Rick Ortiz / $179 S

004 S 9:30 am - 12:30 pm Nov 8 - Nov 22 Lau 211 3x
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#### Introduction to Final Cut Pro X

Make the leap from home video enthusiast to professional video editor using Apple's revolutionary Final Cut Pro X editing software.

```
Start Dates 8/20•9/17•10/15•11/12•12/10•1/21 $129 S
[ONLINE] Visit: ed2go.com/maui/
```



### Mavericks 101 OS X Support Essentials 10.9

Mavericks 101 - OS X Lion Support Essentials is a three-day, hands-on course that provides an indepth exploration of troubleshooting on OS X Mavericks. This course is designed to give you a tour of the breadth of functionality of OS X Mavericks and the best methods for effectively supporting users of OS X Mavericks systems. The course is a combination of lectures and hands-on case study exercises that provide practical real-world experience.

**Required:** Students should have the following prerequisite knowledge prior to attending this course: Basic Mac OS X knowledge and Basic troubleshooting experience.

COM6045 / Rick Ortiz / \$1495 S

002 TuWTh 8 AM - 5:30 PM Aug 26 - Aug 28 Lau 211 3x

### **Apple Certification Exam Day**

As an Apple Authorized Training Center, EdVenture offers Apple Certifications and Exam days at our UHMC center. You can choose to take Apple Certification Exams at EdVenture from the following Certification Paths: Mac OS X, Pro Apps, iLife, iWork, and Xsan. For more information regarding Apple certifications visit: http://training.apple.com/certification



### **ONLINE IT CLASSES**

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$285 §

Visit: ed2go.com/maui/

### Basic CompTIA® A+ Certification Prep

Start preparing for CompTIA® A+ certification as you learn PC basics and troubleshoot in a real world PC environment.

### Intermediate CompTIA® A+ Certification Prep

Take the second step toward becoming a CompTIA® A+ certified technician by going inside the PC to install and configure drives and then diving into the Windows operating system.

### CompTIA® Network+ Certification Prep

Prepare to take and pass the CompTIA® Network+ Exam and begin a career as a network tech.

### CompTIA® Security+Certification Prep 1

Master the terms and concepts you need to pass the CompTIA® Security+ exam and earn your Security+ certificate.

### Introduction to PHP and MySQL

Learn how to create dynamic, interactive Web sites using PHP and a MySQL database server.

Start Dates 8/20 • 9/17 • 10/15 • 11/12 • 12/10 • 1/21 \$285 S

Visit: ed2go.com/maui/

## AGRICULTURE AND HORTICULTURE

### Sustainable Agriculture: Basic Best Practices Certificate

Learn the fundamentals of composting and worm composting, soil building through cover cropping, crop rotation, soil conservation, and the principles of planting seeds, propagation, plant care and harvest of vegetables. Inquire about CEUs.

## AGR6005 / Gerry Ross / \$249 002 T 4:30pm - 7:30pm Sat 9am - 4pm Oct 25 Ulu 101 3x Off-site 1x

## Introduction to Geographic Information Systems (GIS) for Farmers

GIS lets us visualize, question, analyze, interpret, and understand data to reveal relationships, patterns, and trends. In Agriculture, GIS can reveal where the best soil type is for crops, or provide a farm management tool to track harvest, watering cycles, and pest management. Also an interactive social marketing tool if you are moving towards Agri-Tourism. Join us to learn more about this technology and see how it can work for your farm!

**Required:** Must have computer knowledge and feel comfortable using Microsoft Excel and the internet.

AG	R6018 / Sarah McLane	e / \$249 <b>S</b>	
001	ThFS 1 pm - 6 pm	Jan 8 - Jan 10	3x

### **How to Grow and Maintain Tropical Fruit Trees**

This 5 week course provides comprehensive information on how to grow tropical fruits effortlessly and with more satisfaction. The tropical fruits covered in this course include: Citrus, Bananas, Papayas, Mangoes, and Avocadoes. Topics covered includes: choosing the right varieties of fruits to grow in a tropical setting, proper site selection and preparation, soil preparations, fertilization, pollination, training, pruning, windbreaks, insects, disease and weed control, harvesting, alternate bearing, and yield. Don't miss this opportunity to learn how to grow fruit trees in Hawai'i. Inquire about CEUs.

AG	R6711 / Anne Gachuhi	/ \$179 💲		
001	M 9:30 am - 11:30 am	Aug 25 - Sept 22	Lau 106	5x
002	W 5:30 pm - 7:30 pm	Nov 5 - Dec 3	Lau 106	5х

### **ABCDs of Pruning Tropical Ornamentals**

Training in the ABCDs, best practices, concepts and hands-on practical application of pruning for aesthetics and tree health in the local context of landscape maintenance, gardens and orchards. Inquire about CEUs.

AG	R6017 / Jean Pezzoli /	\$59 <b>S</b>	
001	S 8:30 am - 12 pm	Sept 13	1x

### Home Gardening for Sustainability

Come grow your own food and contribute to local sustainability and greater island food security. The workshops will include classroom and hands-on learning exercises in the SLIM Community Garden at UHMC.

SUS6362 / Anne Gachuhi	/ \$129 🔇		
<b>001</b> M 5:30 pm - 7:30 pm	Nov 3 - Dec 1	Lau 106	5x

### Sustainable Landscape Maintenance

This five-week, hands-on training course provides all residents, homeowners, landscapers, garden maintenance crews, hotel and condo personnel, and parks and recreation staff with the gardening and horticultural skills needed to perform their jobs more efficiently and with more confidence. Topics include: landscape maintenance, landscape design principles, proper pruning techniques, lawn care management, irrigation, soil, integrated pest management, weed control and care of trees, shrubs, ornamentals (flowers) and vegetables. Inquire about CEUs.

### AGR6604 / Anne Gachuhi / \$179 S

001 W 5:30 pm - 7:30 pm Sept 24 - Oct 22 Lau 106 5x Note: Students will receive a Certificate of Completion from EdVenture Maui College upon completion of course.

002 Tu 9:30 am - 11:30 am Jan 20 - Feb 17 Lau 106 5x Note: Students will receive a Certificate of Completion from EdVenture Maui College upon completion of course.

### **Hand and Power Tool Safety**

Hands on skills with table saw, jig saw, circular saw, router, miter saw, drill press, hammer drill, drill, corded and rechargeable tools, and basic hand tools. Emphasis on safety skills and requirements for construction trades, based on OSHA safety standards and Material Safety Data Sheets. Hands on small construction projects throughout training to practice skills. (Training will take place in the Vocational Trades Building. Directions will be emailed.)

AGR6020 / Clifford Rut	herford / \$379 S	
<b>001</b> MTu 5 pm - 8 pm	Sept 29 - Oct 21	8x

### **Chainsaw User Safety Course**

Covers chainsaw familiarization, proper use of personal protective gear, tree felling, limbing and bucking methods. Students will also learn chainsaw operator techniques. Participants must provide their own personal protection equipment in order to practice skills: gloves, chaps, ear/head/ eye protection and chainsaw. Inquire about CEUs.

**AGR6019** / Richard Campas / \$159 **S** 001 TuTh 1 pm - 5 pm Oct 7 - Oct 9 2x



### **Community Garden**

The Sustainable Living Institute of Maui (SLIM) Community Garden has celebrated its first year serving the community. Supported by Malama Maui Nui, the Department of Water Supply, the Ulupono Initiative and the Makana Family Foundation, the garden has become a living laboratory.

Not only do plot members grow their own food, numerous classes are using the garden as a living laboratory to learn about home gardening, rain gardens, pests and diseases, soil and compost building, as well as for smallscale construction projects.

Garden plots are available. With your plot vou will receive an introductory educational class and have access to garden tools & wellprepared garden soil.

\$50/6 months for 4'x8' plot \$60/6 months for 5'x7' plot. Contact: Judy Starbuck: jstar@hawaii.edu 808-984-3502



### CORAL REEF ALLIANCE

In partnership with Coral Reef Alliance, the Sustainable Living Institute of Maui is offering a new course for shoreline property owners and managers, landscapers, and residents interested in learning the fundamentals of Reef-friendly Landscaping.

"... learn new and innovative ways to care for our fragile coral reef ecosystem."

Landscaping practices such as watershed stewardship, irrigation management, landscape design, and plant selection proactively protect the reef from run-off and excess nutrients that can lead to algae blooms and decline of sea life.

"We are excited to share the newly published Hawaii Hotel Reef Stewardship Guide, and through this course will have the opportunity to explore it in more in depth with participants. They will learn new and innovative ways to care for our fragile coral reef ecosystem," said Liz Foote, Hawai'i Field Manager for Coral Reef Alliance.

### Reef-Friendly Landscaping

Learn the latest in visitor engagement, watershed stewardship, landscape design, irrigation and plant selection strategies using the newly-published Hawaii Hotel Reef Stewardship Guide. Created for shoreline facilities, such as resorts and condominiums, to employ cutting edge techniques and new approaches to protect fragile coral reef systems, with a highlight on reef-friendly landscaping and Low Impact Design/Development. Onsite visits to observe resort practices included. Participants will provide own transportation. Inquire about CEUs.

AGR6016 / Elizabeth Foote, Wesley Crile / \$219 S

**001** M 9 am - 11:30 am Oct 27 - Nov 24

5х



Koa Chang leads us on a tour of Ali`i Kula Lavender Farm, sharing the fragrance of the blooming purple plants, pointing out trees heavy with citrus, and instructing us on the abundant edible landscape of olives, vegetable gardens and flowers planted to attract pollinators for honey.

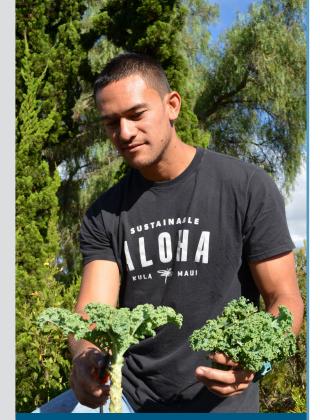
As CEO and President of this thriving upcountry business, Chang is a role model for the entrepreneur inspired to cultivate sustainability in work, play and life. "I want our business to grow sustainably. I enjoy where I come to work, and I want our employees to enjoy it as well."

Being connected to community is one of Chang's core values. "As we are a small local business, supporting our ohana is really important to us. We collect donations of canned goods in exchange for admission fees, have created a fully endowed scholarship fund with Kamehameha Schools, and practice sustainable agriculture to be sensitive to our environment. This helps to create a complete cycle of resources."

Chang wears a Sustainable Aloha t-shirt that conveys the spirit of the farm. "It was an idea started by my father, Ali`i Chang and his business partner Lani Weigert, to envision who we are and what we do. To me, Sustainable Aloha means being socially conscious, supportive and positive in relation to our community, environment, industry and one's personal life," explained Chang.

"Hawaii is unique as one of the top destinations in the world, and people who are here as residents and visitors bring that growing awareness of sustainability. There are so many inspiring minds here, more so than other places I have lived. We have a tremendous opportunity to protect and cultivate our natural resources."

An avid believer in continuing education, Chang has pursued a diverse range of trainings in retail and agriculture at Edventure and the Sustainable Living Institute of Maui, from Excel to Pruning, Quickbooks to Irrigation Management.



"Entrepreneurs today are socially minded, and taking courses through Edventure offers us a chance to be leaders in our community by bringing back this learning to our companies." - Koa Chang

"These courses offer me the chance to gain new technical skills and bring that specialized knowledge from local expert instructors and fellow participants back to the farm. I really appreciate that so many of the instructors are professionals in their fields. It gives me a chance to round out my education."

Chang also encourages his employees to enroll in trainings. "Edventure offers us the opportunity to increase the value of our team, and with the tuition assistance, like ETF, it makes it a no brainer. It's a great opportunity for them to learn, gain skills, and develop leadership and professionalism that helps with the growth of our whole organization. I have a lot of new ideas for our farm, and I plan to send more of our employees for trainings at Maui College."

With future plans for an edible garden to supply a café, Chang is bringing what he learns on campus directly back to his farm. The future of Sustainable Aloha is bright, and green. •

### **Marketing Axis Deer By-Products**

This marketing course will explore both domestic and international markets for Axis deer by-products. You will create a marketing plan that determines your customer base, pricing structure, distribution, advertising, and competition. Develop your strategy to be financially successful in this promising Maui industry.

AGR6011/D. Manaba, F. Ewbank, P. Robinson

\$279

001 4Th 5:30pm-8:30pm Aug 14 - Sept 4 L108

#### Selling Axis Deer By-Products: Exploring Organizational Structures

Ready to pursue a viable business in the animal by-products industry? Examine organizational structures best suited for your particular business vision including collaborative structures, cooperatives and sole proprietorships. Melanie Bondera from the Kohala/Laulima Center for Cooperative Business Development will also explore key elements for making agricultural cooperatives work.

AGR6012 / Phyllis Robinson, Ed.D / \$179 S

**001** 3Th 5:30pm - 8:30pm Sept 11-Sept 25 L108

### Raising Pigs Using Natural Farming Methods

The Korean Natural Farming (KNF) Method of pig raising was introduced on the Big Island in 2008 by Korean Master Cho. Learn the fundamentals of pig farming including creating the structure, how to inoculate the litter system with IMOs, and developing a waste management plan for up to 50 pigs.

AGR6015 / Michael Duponte / \$35 S

001 S 12:30 pm - 5:30 pm Aug 23 L108



### SUSTAINABLE DEVELOPMENT

### **Electricity for Beginners:** Intro to Energy Systems

Interested in renewable energy, energy management or maintenance fields? This course provides a basic overview of the field of electricity in classroom and hands-on sessions. Prepares students for further training in electricity, photovoltaic, solar thermal hot water installation and building maintenance. Training will take place in the Vocational Trades Building. Directions will be emailed.

SUS6000 / Clifford Ruth	nerford / \$379 🔇	
<b>003</b> MTu 5 pm - 8 pm	Oct 27 - Nov 18	8x

#### **ADVANCED PV**

Builds upon the core concepts from Entry Level PV and emphasizes grid-direct systems. Focuses significantly on the National Electrical Codes.

**Required:** Entry Level PV training or professional solar/electric experience.

<b>SUS6006</b> / Lyman Morikawa / \$895 <b>S</b>				
<b>002</b> N	MW 5 pm - 7:30 pm	Aug 18 - Sept 10	8x	
5	8:30 am - 4 pm	Aug 23 - Sept 13	4x	
N	Note: No class on Saturday, Aug 30 or Monday, Sept 1.			

### Battery-based Photovoltaic Design

Students will work through step-by-step design process for battery-based applications, including stand-alone (off-grid), grid-tied with battery back-up, and hybrid systems. Apply the National Electrical Code (NEC) to battery-based systems.

**Required:** Entry Level PV training or professional solar/electric experience

SUS6007 / Lyman Morikawa / \$895 S				
<b>002</b> S 8:30 am - 5 pm MW 5 pm - 9 pm	Nov 8 - Nov 22 Nov 10 - Nov 19	3x 4x		

### Maui Solar PV What You Need to Know Today

Current information for would-be photovoltaic systems for residential and commercial. Includes equipment options, pricing, tax incentives, MECO circuit saturation, and current options for grid-tied or off-grid battery storage. Discussion about energy efficiency strategies to employ before installing panels. Bring your MECO statement and roof layout and size a solar electric system correctly for your needs. Over-sizing or under-sizing your system can cost thousands of dollars in lost savings.

SUS6012 / Stuart Zinner	/ <b>\$69 \$</b>	
<b>001</b> M 5:30 pm - 8:30 pm	Nov 10	1x



### **LEED Green Associate Exam Prep**

This Online LEED Exam preparation workshop will prepare you to pass the test with confidence - the first time. Focuses on key information necessary to pass the targeted LEED GA Version 4 exam, including: the LEED implementation process, project site factors, water management, energy impacts, synergistic opportunities, stakeholder involvement in innovation, project surroundings, public outreach, test taking tips and strategies. Included are the types of questions that are asked on the exam so you know what and how to study. Concludes with practice exams. The online version of this class is delivered as four 2-hour live online sessions.

Students taking the online version of this class will have access to video recordings of the class sessions for viewing at their convenience for a period of up to 2 weeks after training completion.

SUS6014 / John Bendon, Alex de Roode / \$295 001 TuTh 3 pm - 5 pm Sept 16 - Sept 25 Ax Note: USGBC members inquire for discount.

### **LEED Project Experience Operations and Maintenance**

Provides participants with LEED (Leadership in Energy and Environmental Design) project experience through an online platform, and a letter of attestation describing their participation in a LEED project. Online exercises on an actual building registered as a LEED for Existing Buildings: Operations and Maintenance (EBOM) project. Offers students a rare opportunity to work with a LEED EBOM project in Hawaii! Please note that in order to sit for a LEED AP specialty exam, participants must have either already obtained the LEED Green Associate (GA) credential or schedule to sit for both the LEED GA exam and the LEED AP specialty exam on the same day. Participants will not be approved by the GBCI to sit for a LEED AP specialty exam without having first passed the LEED GA exam.

**Required:** LEED AP specialty exam requires previous LEED Green Associate (GA) credential.

SUS6015 / John Bendon, Alex de Roode / \$499 001 Tu 3:30 pm - 5 pm Oct 14 - Nov 4 4x Note: USGBC members call for discount.









#### **ALEXANDER & BALDWIN (A&B) TRAINING GRANT**

Through generous donations from A&B, Edventure offers individual grants for Career Training, Business and Computer courses. \$100 off many courses, and 80% off most courses under \$100. Eligibility based on course categorization. Limited to one grant per employee or student per year (limit of 2 employees from businesses with 25 or less employees).

Contact: Edventure, UH-Maui College

310 Ka'ahumanu Avenue, Laulima Building, Kahului, HI 96732

Ph: 808-984-3231

#### NATIONAL FARM WORKERS JOBS PROGRAM (NFJP)

A nationally-directed program of job training and employment assistance for farm workers, ranchers, migrant and seasonal farmworkers, and families of farm workers, to acquire new job skills in occupations that offer higher wages and more stable employment opportunities in agriculture. Up to \$1500 funding available for training dependent upon eligibility based on factors including verification of employment status and income level.

Contact: MEO, Community Services Department

99 Mahalani Center, Wailuku, HI 96793

Coordinator: Rona Alexander

Ph: 808-249-2970

### EMPLOYMENT CORE RESOURCES FOR LOW INCOME PERSONS (ECLIP)

A program that prepares and assists unemployed or under-employed low-income persons in obtaining and maintaining employment through approved training programs. Tuition assistance available based on eligibility factors including income level and employment history.

Contact: MEO, Community Services Department 99 Mahalani Center, Wailuku, HI 96793

Coordinator: Melanie Jaramillo

Ph: 808-249-2970

#### **WORKFORCE INVESTMENT ACT (WIA)**

The purpose of title I of the Workforce Investment Act of 1998 (WIA) is to provide workforce investment activities that increase the employment, retention and earnings of participants and increase occupational skill attainment by participants which will improve the quality of the workforce, reduce welfare dependency and enhance the productivity and competitiveness of the Nation's economy. Tuition assistance may be available depending on eligibility criteria.

Contact: Workforce Development Division/WorkSource Maui

2064 Wells Street, Suite 108, Wailuku, HI 96793

Ph: 808-984-2091

#### **EMPLOYMENT AND TRAINING FUND PROGRAM (ETF)**

The Employment and Training Fund (ETF) Program was established by the Hawaii State Legislature in 1991. Its purpose is to enhance business growth and improve the long-term employability of Hawaii's people. ETF provides businesses with the opportunity to upgrade the skills of their workforce from entry-level to top management. ETF provides 50% tuition assistance, up to \$250 funding per class. This funding is available to eligible Hawaii employers. For program information and tuition assistance, visit: http://labor.hawaii.gov/wdd/home/employers/etf/

Contact: Workforce Development Division/WorkSource Maui

2064 Wells Street, Suite 108, Wailuku, HI 96793

Ph: 808-984-2091 • Fax: 984-2090

Dynamic Trainings Leading to Employment in Agriculture, Health and Energy. This project was funded from a grant awarded under the Trade Adjustment Assistance Community College and Career Training Grants, as implemented by the U.S. Department of Labor's Employment and Training Administration C3T Hawai'i is an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities.



### **Sustainable Strategies for Hotel and Resort Operations**

An innovative new training program offered through the Sustainable Living Institute of Maui brings together Hawaii's green leaders from leading resorts and hotels, and underemployed or unemployed trainees interested in entering the workforce with skills in sustainability.

Instructors John Bendon and Alex de Roode, leading experts providing green building and sustainability expertise to the hotel and resort industry in Hawaii, will guide the teams through the fundamentals of energy efficiency, resource optimization for facilities, and various sustainability rating systems through in-class lectures, on-site tours, and a culminating project.

"This cutting edge training will provide inthe-field expertise for trainees, and support the resorts in optimizing performance and maximizing value through environmentally conscious, economically-sound strategies," said Bendon, founder of Green Building Hawaii.

Bringing employers and potential employees together was another inspiration for the initiative. "This customized training program offers underemployed or unemployed residents of the County of Maui an opportunity to gain practical skills in the emerging field of sustainability rating systems, and real-world experience with potential employers," explained Melanie Stephens, Education Coordinator at OCET, UH Maui College.

"By pursuing certification through the US Green Building Council's LEED Rating System, and achieving recognition for their efforts through rating systems like the Trip Advisor Green Leaders Program, resorts are helping to lead the way to a more sustainable Hawaii," said de Roode, Director of Sustainability & Business Development for Green Building Hawaii.



Instructors Alex de Roode and John Bendon of Green Building Hawaii

Founding sponsors Fairmont Kea Lani and Honua Kai Resort & Spa will send employees to be immersed in the principles of LEED for Existing Buildings Operations and Maintenance (EBOM), the Hawaii Green Business Program, the Green Key Rating System, the TripAdvisor



GreenLeaders Program, and Energy Star Portfolio Manager.

Fairmont Kea Lani demonstrates their commitment to the highest standard of environmental stewardship with over 50 environmental initiatives, such as a recycling program, on-site bottled water system, a laundry water recycling system, biodegradable disposables, low-flow showers and toilets, and energy conserving thermostats. The resort donates all food scraps to a local pig farmer, and over 200 gallons of cooking oil per week are recycled into bio-fuel.

"Our team is always looking for new sustainability best practices to decrease the hotel's carbon footprint and environmental impact. We are honored to have been selected to participate as a founding sponsor," said Megan Hardesty, Director of Public Relations at Fairmont Kea Lani.

Employees and trainees will work together on an experiential learning project to produce a baseline analysis of each resort. Using results of the on-site studies and data gathering, each team will prepare to pursue new or improved certification under a rating system of their choice for the sponsoring organization.

"As some of the largest energy consumers on the island, this is a great opportunity for the resorts to improve our sustainability strategies. It's a win-win for Maui businesses, the community, and the environment," said Ellsworth Kalawaia, Chief Engineer of Honua Kai Resort & Spa. •



### Sustainable Strategies for Hotel & Resort Operations

A multi-faceted training program in sustainability best practices designed for building and facility operations. This includes a high-level overview of sustainability rating systems, such a LEED EBOM, Hawaii Green Business Program, Green Key and Portfolio Manager. Participants will assess a selected resort in teams of four with a single rating system as they participate in this experiential learning project. Teams will present findings in a formal presentation. Tuition is sponsored by participating resorts.

SUS6011 / John Bendon, Alex de Roode

 002
 TuTh 1 pm - 5 pm
 Sept 30 - Oct 2
 2x

 M 9 am - 4 pm
 Oct 6
 1x

 Tuition of \$1225 sponsored by participating resorts

For more info on the Sustainable Strategies training program, and to participate as a sponsor or apply as a trainee this fall, visit: sustainablemaui.org/sustainable-strategies

Contact coordinator Melanie Stephens: mvstephe@hawaii.edu, or 808-984-3502



#### FOUNDING SPONSORS





### **ONLINE HEALTH COURSES**

Considering a new career in the growing Health industry? Online career training programs offer comprehensive, affordable and self-paced learning to support your career aspirations and employment goals. For more information and to register for courses, visit:

ed2go.com/maui/

and careertraining.ed2go.com/maui

### **Medical Coding**

Learn how to use the CPT manual and the ICD-9-CM to find medical codes for any disease, condition, treatment, or surgical procedure. 24 hours. \$129.

### **Medical Terminology**

#### A Word Association Approach

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion. 24 hours. \$129.

#### **Medical Transcription**

Learn how to transcribe the medical reports most often used in healthcare today, and discover how to get started and advance as a medical transcriptionist. 24 hours. \$129.

### **HIPAA Compliance**

Learn to be confident and capable of implementing HIPAA, ARRA, and HITECH's requirements for compliance and healthcare information security. Excellent resume building experience for anyone interested in working in the healthcare industry. 24 hours. \$129.

### Administrative Medical Specialist

with Medical Billing and Coding

Get the training you need to become an Administrative Medical Specialist (AMS), a medical receptionist, a scheduler, an insurance specialist, or a diagnostic or procedural coder. 300 hours. \$1995.

### CompTIA™ Healthcare IT Technician

The CompTIA<sup>™</sup> Healthcare IT Technician course teaches the fundamentals of healthcare IT (HIT) by using the CompTIA<sup>™</sup> Healthcare IT Technician (HIT-001) exam objectives as the framework. 80 hours. \$1595.

#### **Certified Personal Trainer**

When you successfully complete all course requirements and the necessary CPR/AED first aid training, you'll receive your nationally-recognized World Instructor Training School (W.I.T.S.) Personal Trainer Certification—a certification that can open the door to a great career in the fitness field. 62 hours. \$995.

For more information and to register for courses, visit: ed2go.com/maui/

and careertraining.ed2go.com/maui

#### **EDUCATIONAL OPPORTUNITY CENTER**

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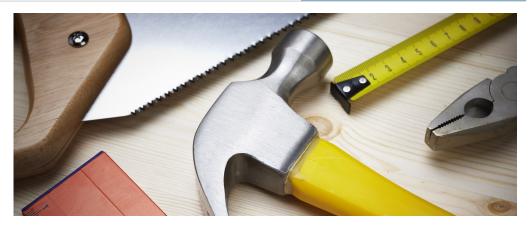


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#### Water/Wastewater Treatment Entry Level Plant Operator Training

This class prepares you to begin a career in the Water and Wastewater Industry. Participants who are already working as operators will gain an expanded knowledge of how Water/Wastewater Treatment Plants operate and are maintained. Lectures will include essential information on waterworks terminology, math, science, types of treatment plants, equipment used, duties performed, and skills required for an entry-level operator trainee position. Note: Two 6-hour lab classes will be required to complete the class for the certificate program. The labs must be scheduled through the instructor and the assigned water or wastewater treatment plant. These are in addition to the 90 classroom hours.

Required: High School diploma or GED equivalent Please call 808-984-3231 to register

TRAD8600 / Kevin Baughman, Raymond Sled / \$1000 S				
004	M 9 am - 3:30 pm	Sept 8 - Dec 15	15x	
005	TuTh 6 pm - 9 pm	Sept 2 - Dec 18	31x	
	No Class on Nov 4, Nov 11, and Nov 27			

### 2011 Electrician Continued Competency

Effective July 1, 1995, all electricians in categories EJ, EJI, EJS, ES, ESI, and ESS (Maintenance Electricians – EM category are exempt from this requirement) will need to complete a continued competency requirement and pay the applicable fees in order to renew their license. The deadline to renew your license is June 30, 2014. Failure to renew your license by paying the applicable fee and meeting the continued competency requirement (attending the continued competency course OR taking an exam) shall constitute a forfeiture of the license effective July 1, 2014. Note: Classes from July 2014 through June 2015 will be available at a rate of \$360 per person.

TRAD8302 / Don Suzuki / \$360 S

See EdVentureMaui.com for current class dates and times

### OSHA General Industry 10 hour Course (Entry Level)

This Occupational Safety and Health Course is an OSHA authorized course designed for entry-level employees for most businesses operating in the County of Maui or the State of Hawaii. OSHA promotes and recommends this course as an orientation to occupational safety and health for workers covered by OSHA 29 CFR 1910. Students receive student course completion cards.

**TRAD6622** / Leo Domingo / \$349 **⑤ 001** M 8:30 am - 2:30 pm Nov 17 - Nov 24 Lau 225 2x

### **OSHA General Industry 30 hour Course**

This Occupational Safety and Health Course is an OSHA authorized course designed for supervisors and managers or anyone who wants more knowledge about the rights and responsibilities of employees and employer. OSHA promotes and recommends this course as an orientation to occupational safety and health for workers covered by OSHA 29 CFR 1910. Students receive student course completion cards.

Prerequisite: Must have taken OSHA General Industry 10 Hour Course.

TRAD6623 / Leo Domingo / \$449 S

**001** M 8:30 am - 4:30 pm Jan 19 - Feb 2 Lau 225 3x Prerequisite: OSHA General Industry 10 Hour Course.

### **Electrical Technology Program**

The Electrical Technology Program provides participants with the academic coursework required by Hawaii Revised Statue HRS448E for electrical apprentices. Participants gain foundational skills in applied math and electrical safety as well as the required subjects in AC/DC theory, motors and motor control. Interested in EdVenture offering this course?

**TRAD8102** / COMING SOON! / Sign up today visit: edventuremaui.com/career-training/industry-and-trades/

### **Security Guard Training**

Prior to employment as a guard, it is a state mandate to meet certain training requirements. These training requirements include successful completion of an initial eight hour classroom instruction preceding the first day of employment and four hours of classroom training annually. In accordance with HRS Chapter 463-7 (ACT 208), persons who act in a guard capacity (guards, agents, operatives, and assistants) and are employed by private businesses, guard agencies, or government agencies, must register with the Board of Private Detectives and Guards. Participants will receive a certificate upon successful completion of this 8-hour comprehensive training program to meet the state security guard training requirements. For more information on guard requirements and application forms visit the DCCA Professional and Vocational Licensing website http://hawaii.gov/dcca/pvl/boards/private/ application\_publications

TRAD8100 / Craig Tanaka / \$125 S				
<b>020</b> Th 9 ar	n - 6 pm	Aug 28	Lau 225	1x
<b>052</b> F 9 am	- 6 pm	Nov 14	Lau 225	1x
<b>045</b> S 8:30	am - 5:30 pm	Sept 27	on Lanai	1x
<b>046</b> F 9 am	- 6 pm	Oct 10	IN HANA	1x
<b>047</b> F 8:30	am - 5:30 pm	Oct 24	ON MOLOKAI	1x

### Report Writing for Security Personnel

Learn the basic rules and foundations of report writing including: ingredients of a good report, facts vs. conclusions, how to write in an active voice, common glitches and errors, inteviews and ethical standards, and a review from Act 208 and its applicability.

TRAD8101 / Craig Tai	naka / \$109 🔇		
<b>001</b> F 9 am - 1 pm	Oct 17	Lau 225	1x

### **Lifeguard Certification**

The American Red Cross Lifeguarding course provides entry-level lifeguard participants with the knowledge and skills to prevent, recognize and respond to aquatic emergencies and to provide care for breathing and cardiac emergencies, injuries and sudden illnesses until emergency medical services (EMS) personnel take over. Course consists of classroom instruction and testing in the pool. Upon successful completion students will receive a Lifequard Certification from American Red Cross. Note: Course tuition includes all textbook and testing fees. Day 2 of course is CPR training which is a requirement for the Lifeguard Certification.Participants must be able to pass a set of physical tests in the pool including swimming 300 vards, treading water for two minutes, and retrieving a 10 pound bag. Classes will be held at Maui College and Kahului Pool. No discounts.

HLTH6623 / Chantelle P. N.	0 K. Brown / \$3	349 💲	
002 S 9 am - 5 nm	Nov 8 22 & 29	Lau 105	3x

#### Hawai'i's Marine Naturalist

We all know that Hawai'i's waters are home to rare and interesting marine life, including whales, dolphins, sea turtles and monk seals. However, many visitors do not know that these sea creatures are under the protection of state and federal laws and they need ample room to go about their business. How do we help Hawai'i's visitors enjoy responsible viewing of our special wildlife – while keeping the wildlife from being loved to death? Tailored for tour boat crew and naturalists, this class offers an overview of some of Hawai'i's most visible and oft-encountered protected marine life, their basic biological needs, distribution and how to assist in their protection. Students will receive a Certificate of Completion.

ENI	R6709 / Hannah Bernar	d / \$179 🕥		
001	M 9 am - 4 pm	Aug 18 - Aug 25	Lau 225	2x
003	M 9 am - 4 pm	Dec 1 - Dec 8	Lau 225	2x

### American Heart Association CPR, AED & First Aid

This course will fulfill OSHA requirements for CPR and First Aid. The course is designed to teach you how to provide emergency action measures for heart attacks, strokes, seizures, diabetic emergencies, breathing problems, shock, various injuries and cardiac arrest. Note: Class costs include a textbook which will be provided to you at the class.

HLT	TH6621 / Leo Domingo	/ \$109 💲		
001	S 8:30 am - 5:30 pm	Sept 13	Lau 107	1x
002	S 8:30 am - 5:30 pm	Jan 10	Lau 225	1x

### Food Safety & Sanitation

#### ServSafe Manager Certification & Exam

This certification program provides foodservice managers with training in all areas of food safety relevant to a food establishment. Upon successful completion, managers will receive a certificate verifying that they are a certified ServSafe Food Protection Manager. Note: Textbook is included. Students will need to pay an additional \$36 for the exam. Ask the instructor on the first day of class for more information about the exam.

**HOSP8110** / Dan Schulte / \$210 **S 004** S 9am - 4pm, Oct 4 • 9am - 1pm, Oct 11 Lau 226 2x

#### **Become a TIPS Certified Server**

Learn to prevent intoxication, drunk driving and underage drinking among the guests to whom you sell or serve alcohol. This TIPS, program is designed for servers at establishments where alcohol is consumed on premise. Employees learn strategies that ensure responsible alcohol service, promote professionalism, and enhance customer service skills.

BUS6444 / Dawn Fre	els / \$49 <b>S</b>		
<b>001</b> T 9 am - 4:30 pm	Nov 11	Lau 225	2x



### **Motorcycle Basic Rider Course**

The Motorcycle Safety Foundation Hawaii edition is approved for use by the Hawaii Department of Transportation for Motorcycle Rider Education. Upon successful completion of the course, qualified students will be issued a licensing waiver.

#### TRAN8100 / \$200 no discounts

Visit: EdVentureMaui.com for current class dates, times and required apparel.

### The Joy of Sake

Gain a solid grounding in the basics of sake appreciation as you enjoy this lively course. Learn the main categories of sake and their characteristics, which sakes should be served warm and which chilled, and the importance of harmony. You will sample a total of eight different sakes with accompanying "sake no sakana," or appetizers. Learn to choose the right sake for every occasion.

Required: Must be 21 years of age to attend

ENR6800 / Chris Pearce /	\$99	
001 Th 6 pm - 8:30 pm	Dec 4	1x

#### **Fermented Foods:** How They Help Digestion and How to Make Them

In this 3-step course, learn how fermented food helps digestion, what types of fermented foods are available, followed by 2 demonstrations, one in making cultured vegetables and the second in how to make Kombucha, a lightly effervescent fermented drink. Step 1 will cover the north-to-south process of digestion, where digestion really starts, what can go wrong in digestion, simple ways to improve digestion and how fermented foods can help improve digestion every step of the way. In Step 2 learn how to make cultured (fermented) vegetables. Great for digestion and living enzymes, cultured vegetables are easy and affordable to make on your own. In addition, they add something special to every meal by providing exciting flavors and digestive aides. In Step 3 learn how to make Kombucha including how to flavor and bottle this nutritious and delicious drink. Find out which types of teas and sugars make great Kombucha and the types of ingredients that can produce the best flavored results.

**HLTH6016** / N. Brown, S. Teton, M. Olivit / \$90 **001** S 12:30 pm - 5 pm Sept 27 1x

### Cleanse and Rejuvenate: 4 Weeks that will change your life!

What is a cleanse and rejuvenate program? How does that effect my health and well being? What would it be like to live at a high level of physical and mental vibrancy? This course is designed to answer those questions and bring more vitality, joy and health into your life. In this course we will learn traditional and contemporary ways of cleansing and rejuvenating the body and mind. We'll cover topics such as nutritional medicine: herbs, mushrooms, enzymes, foods and phytonutrients; traditional and modern cleansing and rejuvenating methods: breath, hydrotherapies, relaxation and movement; and practices that rejuvenate and activate our vital energy centers. We will also discuss what is a ketogenic diet and hydrogen peroxide therapy. There will be a updated cleanse program offered during this course for those who wish to do one. It will focus primarily on the all important immune system and the blood. Come gain a better understanding of the body's natural self-healing capacity. Learn to recognize aches, pains and dysfunctions as signals of imbalance and know how to correct them.

ENR6617 / Malik Cotter / \$179 001 TuTh 6 pm - 7:30 pm Sept 25 - Oct 21 Lau 105

31

### Golf for Beginners (16+)

This class, designed for the novice or golfers with very modest experience, will introduce you to the fundamentals of golf: stance, grip, posture, and swing mechanics. Instruction will be in the short game with chipping and putting tips. You will gain insight into the history, etiquette and rules of this popular sport. Join the fun!

FIT6615 / Francis D. Hessey Jr. / \$179

002 W 5:30 pm - 7:30 pm Oct 1 - Oct 22 4x Note: Instructor will notify students of equipment needs.

### **Golf II: Staying on Course**

Go beyond beginning golf with this next level golf course. You will improve your stance, grip, posture, and body mechanics to make your game the best it can be.

FIT6616 / Francis D. Hessey Jr. / \$179

002 W 5:30 pm - 7:30 pm Oct 29 - Nov 19 4x Note: Instructor will notify students of equipment needs.



## Instructor Spotlight Rebecca Kapolei Kiili

Kapolei Kiili was inspired to learn 'Olelo Hawai'i, or Hawaiian Language, since she was 11 years old. She studied Hawaiian Culture and Language starting in high school, and continued on at UH Hilo. "Initially, most people enroll in my classes because they are new residents to Maui and need to know how to pronounce Hawaiian words, or are local residents looking to deepen their own cultural knowledge and understanding," she said.

"Many people are drawn to Maui for different reasons and it is interesting to see how many people 'fall in love' with our island. I appreciate that those who choose to make Maui their home also understand the need to learn more about their community."

Continuing education courses focusing on culture and language offer opportunities to learn more about the history and traditions of our island home. "My hope is that all participants will gain greater insight into what makes Hawaiian culture and language so special, unique, and worth perpetuating. I also want my students to feel the 'Aloha' spirit and choose to add their own skills and talents to Maui's community in positive ways," she said.

Join Kapolei for Hawaiian Mele & Mo'olelo, and Learn to Speak Hawaiian through Hawaiian Language and Culture.

#### Hawaiian Mele & Mo'olelo

Get a glimpse into Hawaiian cultural perspectives through mele (song) and mo'olelo (story). This class will examine the kaona (hidden meaning) of some mele as well as share a variety of mo'olelo (story) as a means to appreciate the richness of the Hawaiian culture.

ENR6702 / Rebecca Kapolei Kiili / \$129

001 S 9:30 am - 11:30 am Nov 8 - Nov 22 Lau 225 3x

### Learn to Speak Hawaiian through Hawaiian Language & Culture

This course will introduce students to the basics of the Hawaiian language that include its history, pronunciation, simple phrases and simple songs. We will also study Hawaiian history to learn about ancient society, beliefs, and various practices as well as the events that lead into the monarchial period. Discussion of the many changes that influenced the rapid changes of Hawai'i and how it influences contemporary and modern times will also be studied.

ENR6703 / Rebecca Kapolei Kiili / \$179

001 S 9:30 am - 11:30 am Sept 27 - Nov 1 Lau 105 6x

#### **Behind the Name:** A Sense of Place on Maui

Have you ever wondered about the meaning, origin and history of Maui's place names? How and why did these names come to be? Who was responsible? Hawaiian elder Kahu Lyons Kapi'ioho'okalani Naone, a lifelong resident of Maui, will share the history, legends and myths behind Maui's place names. For those who want to understand the distinctive spirit and identity of the beaches, rainforests, mountains and towns of Maui, this is an opportunity not to be missed.

ENR6711 / Lyons Naone / \$129

Lau 225 1x 001 S 9 am - 3:30 pm Dec 6

#### Ingles Para Kadagiti Ilokano

The course is designed to help ESL speakers increase their ability to communicate effectively in an English-speaking setting. Topics include American expressions, proper stress and intonation, and correct pronunciation. The course will also cover basic grammar rules for speaking and writing. Class activities include role-playing, simulation, games, and creative drama. At the end of the course, participants will recognize the benefits of being competent in English and discover the power of language in their personal, work, and social lives.

LANG6651 / Sydney Villegas / \$179 S

001 W 6 pm - 8 pm Oct 1 - Nov 5 Lau 107 6x

### **Conversational Spanish**

Learn conversational Spanish for everyday situations. This course offers introductory skills in pronunciation, using the alphabet, vowels, numbers, months, the days of the week and telling time. You will learn basic words and phrases in the context of gathering and sharing information when traveling in Latin America or communicating with Spanish speakers. There are no prerequisites. Make sure you bring your Spanish dictionary!

LANG6708 / Saudina Torres / \$179 S

Lau 225 6x 001 MTh 6 pm - 8 pm Sept 22 - Oct 9

#### **Introduction to French**

In this introductory course, you will learn basic French so that you can communicate while traveling in any French-speaking country. We will cover basic grammar, reading and writing skills. Participants will learn to speak and understand useful phrases and common expressions. The teacher, a French native, will use materials and texts based on participant's needs and interests, and will emphasize on the French accent.

LANG6637 / Olivia Techoueyres / \$179 S

Oct 6 - Nov 10 Lau 107 6x **002** M 6 pm - 8 pm Note: French Now Level I is the required textbook

### **Reduce Your Foreign Accent**

Tired of not being understood when speaking English? Learn how to improve your ability and confidence when talking to customers, colleagues and friends in English. This course will help you improve your spoken English by learning the patterns of the American speech accent and by practicing pronunciation of commonly used words, phrases and sentences.

ENR6705 / Walt Tokishi / \$179 S

001 W 6 pm - 8 pm

Aug 13 - Sept 17 Lau 107

#### **Interpretation 101: Introduction** to the Profession of Language Interpretation

Are you bi-lingual? Do you interpret for your family? Do you want to make a career using your language skills? If you answer yes, then this course can help introduce you to this profession. This introduction to the profession of language interpretation will provide an opportunity to improve your interpretation skills, gain confidence and understand the do's and don'ts of interpreting. Topics covered include Language Access laws and rights, Interpreter Ethics, Standards of Practice, Vocabulary and Professional Development. Practice sessions are included so you are encouraged to enroll with another person who speaks your language. A certificate of completion will be provided.

LANG6652 / Mary Santa Maria / \$149 S

001 S 9 am - 4 pm Oct 11 - Oct 18 Lau 225 2x

### **Creative Writing: Intro and More**

Through a series of writing activities and exercises, tap into your imagination, explore your memories, and find your unique voice. This course is for aspiring writers who want to have fun writing poems, stories, or memoirs. We'll begin with creative writing basics and build from there. A friendly atmosphere and interesting participants will help to jump-start the imagination for all. Bring paper, a pen, and readiness to try something new.

LANG6628 / Ian Edmondson / \$179 S

002 W 6 pm - 7:30 pm Jan 21 - Feb 25 Lau 225 6x

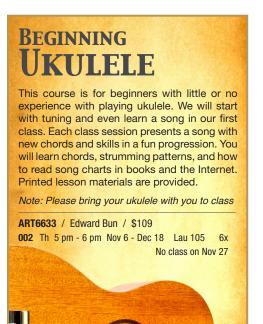
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#### **Introduction to Guitar**

This course is for beginners with little or no experience with playing guitar. We will start with tuning and even learn a song in our first class. Each class session presents a song with new chords and skills in a fun progression. You will learn chords, strumming patterns, and how to read song charts in books and the internet. Printed lesson materials are provided.

ART6630 / Edward Buns / \$109

002 Th 6:30 pm - 7:30 pm Nov 6 - Dec 18 Lau 105 6x Note: Please bring your guitar with you to class. No class on Nov 27

### **Learn to Play Piano**

Anyone can learn to play the piano at any age. Through proven techniques, group piano instruction accelerates adult learning and enjoyment in a classroom of digital pianos and your own headphones. Not only will you be able to read notes from a score, you will also be able to play a piece from memory as well as jam with others on many pianos. Includes sheet music and adaptor.

ART6704 / Anne Ku / \$144

001 Tu 6:30 pm - 8:30 pm Aug 19 - Sept 2 KUPAA 104 3x

### Introduction to Digital Photography with Ray Mains

View the world from a different angle and learn how to increase the quality of your photographs. This hands-on course will focus on the fundamentals of digital photography, including how to increase and decrease light, change white balance and improve basic composition. This course is designed for those who want to use their SLR digital cameras more efficiently and effectively. Please review the basics of your individual camera before class.

Note: Bring SLR digital camera, batteries, instructional manual, and laptop computer to class.

#### 

### **Intermediate Photography** with Ray Mains

In this three-day course, you'll continue your exploration of an SLR camera and other photographic equipment. Learn about composing, shooting techniques, filters and their usage, as well as downloading and labeling your digital files. You will be introduced to various digital photo programs and how to set up your computer for optimal workflow. You will shoot various subjects using lighting and fill lighting. Then you'll download your files for review and editing.

Note: Bring SLR digital camera, batteries, instructional manual, and laptop computer to class. Introduction to Digital Photography or equivalent experience is required. Optional items for the course are a tripod and Adobe Photoshop software (or other photo editing software).

```
ART6606 / Raymond Mains / $144

002 S 9 am - 1 pm Nov 8 - Nov 22 Lau 107 3x
```

### **Advanced Photography** with Ray Mains

In this advanced course you will learn the basic business skills needed for a career in photography as well as continue to shoot and edit your photos. Note: Bring SLR digital camera, batteries, instructional manual, and laptop computer to class. Intermediate Digital Photography or equivalent experience is required. Optional items for the course are a tripod and Adobe Photoshop software (or other photo editing software).

```
      ART6607 / Raymond Mains / $144

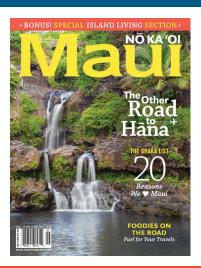
      001 S 9 am - 1 pm
      Aug 9 - Aug 23
      Lau 107
      3x

      002 S 9 am - 1 pm
      Dec 6 - Dec 20
      Lau 107
      2x

      Optional Field Trip Dec 27
```

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WeDo LEGO® kits of alligators, Ferris wheels, and others will be created and controlled by students using software and programming their LEGO's. Included: Warrior Chess and Kids 'n' Cameras.

Mon-Fri • Oct 6-10, 8:30-4:00 (ENR6933) \$299 + \$25

### **Survival Teen Cooking**

9am-11am • Sat. Sept 13 (ENR6936) \$39 + \$5

#### **Video Games from SCRATCH**

9am-11am • Sat, Sept 27 (ENR6921 Sect003) \$39

#### **PTP: World of Work**

This class is for High School Juniors/Seniors needing to finish their Personal Transition Plans.

1pm-5pm • Sat, Oct 18 (ENR6929) \$59

### How to Be a Great Babysitter!

8am-10am • Sat, Oct 18 (ENR6922 Section 002) \$39 + \$5

#### Minecraft

12pm - 2pm • Sat, Oct 18 (ENR6932) \$39

#### Kids 'n' Cameras

Saturday, November 8, 2014 (ENR6927) \$39

#### Make It & Take It: Jewelry Making

9am-11am • Sat, Dec 6 (ENR6930) \$39 + \$10

### Make It & Take It: Cookie Decorating

12pm-2pm • Sat, Dec 6 (ENR6931) \$39 + \$10

### **Hour of Programming Code**

9am-10am • Sat, Dec13 (ENR6935) / FREE



## ONLINE CLASSES COMPUTER AND TECHNOLOGY

#### **Introduction to Linux**

Learn how to use the Linux desktop operating system along with the included productivity, multimedia, and Internet software.

### Intro to PC Troubleshooting

Learn to decipher and solve almost any problem with your PC.

### **Introduction to PC Security**

Security expert teaches the fundamentals of PC and network security.

### **Advanced PC Security**

Use ethical hacking techniques to locate and close security holes in your own network.

### **Introduction to Networking**

Learn the fundamentals of networking and prepare for a career in a new and fast-growing field.

### **Wireless Networking**

Industry expert shows you how wireless networking works, as well as how to plan, deploy, and connect to wireless networks.

#### **Intro to Microsoft Access 2010**

Learn to build, edit, and maintain a database in Access 2010, using tables, reports, forms, and queries to give you fast access to all your important information.

#### Intro to CorelDRAW X5

Learn to draw with confidence, using CorelDRAW to design professional newsletters, greeting cards, web graphics, logos, and amazing works of art created from your own photos.

### **Intermediate Photoshop CS6**

Extend your Photoshop knowledge and learn how to enhance graphics by using layers, layer masks, and other advanced photo-editing features.

### **Introduction to InDesign CS5**

Learn how to use Adobe InDesign CS5 software to design and produce professional-quality letter-head, brochures, business cards, and more.

### **Intermediate InDesign CS5**

Master the advanced features of Adobe InDesign CS5 and get hands-on practice in creating professional-quality documents.

### Creating Mobile Apps with HTML5

Learn to use HTML5, CSS3, JavaScript, jQuery, and Web APIs to create cross-platform mobile apps and mashups.

### **Designing Effective Websites**

Learn powerful graphic design techniques and build Web sites that are both attractive and wickedly effective.

#### **Introduction to Flash CS6**

Learn the fundamentals of using Adobe Flash CS6 to create engaging Web pages, mobile apps, Flash movies, animation, graphics, and interactive applications.

### **Intro to Adobe Edge Animate**

Learn how to use Edge Animate, Adobe's tool for creating graphics, animation, and interactive content for the Web and mobile devices.

### CompTIA® A+ Certification Prep

Prepare for CompTIA® A+ certification as you learn PC basics and troubleshoot in a real world PC environment.

### CompTIA® Network+ Certification Prep

Prepare to take and pass the CompTIA® Network+ Exam and begin a career as a network tech.

### CompTIA® Security+ Certification Prep 1

Master the terms and concepts you need to pass the CompTIA® Security+ exam and earn your Security+ certificate.

### **Introduction to Database Development**

An experienced professional guides you through a structured approach to database design and development.

### Introduction to PHP & MySQL

Learn how to create dynamic, interactive Web sites using PHP and a MySQL database server.

### Introduction to SQL

Gain a solid working knowledge of the most powerful and widely used database programming language.

#### **Introduction to Oracle**

Learn how to use the Oracle database management system to plan, organize, and manage your data.

### **Introduction to Programming**

Take your first steps toward a career as a computer programmer as you master basic programming concepts and get hands-on practice in writing applications containing GUIs, sound, and graphics.

#### **Introduction to Visual Basic**

Learn how to write code for Windows applications using the Visual Basic programming language and development environment.

### Creating Mobile Apps with HTML5

Learn to use HTML5, CSS3, JavaScript, jQuery, and Web APIs to create cross-platform mobile apps and mashups.

### Mac, iPhone, and iPad Programming

Learn to create Mac, iPhone, and iPad apps and programs using Objective-C and the Xcode compiler.

### Intro to C++ Programming

Learn to program in C++, even if you have no prior programming experience!



## ONLINE CLASSES BUSINESS AND PROFESSIONAL

### **Effective Selling**

Learn the secret to converting a potential customer into a long-term asset. Find out how to lay the groundwork for repeat business and your future success.

#### **Professional Sales Skills**

Discover how to begin a successful and rewarding career in sales.

#### **Customer Service Fundamentals**

Become indispensable to any organization by understanding how to identify and meet customer needs.

### Achieving Success with Difficult People

Learn how to have more successful relationships with difficult bosses, co-workers, students, neighbors, or relatives.

### **Employment Law Fundamentals**

Learn the basics of employment law so you can legally hire, evaluate, and manage employees.

### Understanding the Human Resources Function

Learn to handle basic human resource functions to ensure the best possible results.

### Keys to Effective Communication

At a loss for words? Don't be! Learn to build rapport, trust, warmth, and respect through conversation.



More than 400 convenient and interactive online courses led by expert instructors are geared just for you. **Prices start at \$129!** 

Classes begin: 8/20, 9/17, 10/15, 11/12, 12/10, or 1/21 Enrollment is easy! Visit: ed2go.com/maui/



## ONLINE CLASSES BUSINESS AND FINANACE

### **Achieving Top Search Engine Positions**

Learn proven, step-by-step strategies to achieve the highest possible position with the major search engines.

### **Small Business Marketing on a Shoestring**

Discover small business marketing strategies that can help you attract attention, woo your target audience, grow your customer base, and expand your profits all for little or no money.

### Mastery of Business Fundamentals

Acquire practical experience in strategic planning, management, and finance without enrolling in an MBA program.

### Administrative Assistant Fundamentals

Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.

### **Introduction to Business Analysis**

Learn powerful techniques to improve your decision-making skills at work.

### **Purchasing Fundamentals**

Improve your company's bottom line by mastering the fundamentals of purchasing.

### **Computer Skills for the Workplace**

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

### **Administrative Assistant Applications**

Gain the skills and knowledge you'll need to prepare for the Certified Administrative Professional exam and begin a rewarding career as an administrative assistant.

### Introduction to Microsoft Project 2010

Discover how to effectively plan, implement, and control projects using Microsoft Project 2010, the world's most popular project management software.

### Introduction to Microsoft PowerPoint 2010

Learn how to use Microsoft PowerPoint 2010 to create exciting slide presentations that include SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

### **Business Finance for Non-Finance Personnel**

This course will help you understand business environments, financial statements, and strategy so you can make more profitable business and personal financial decisions.

### **Accounting Fundamentals II**

Give yourself skills that are in high demand by exploring corporate accounting with a veteran instructor.

### Introduction to Crystal Reports 10

Make the points you want to make by converting raw database or accounting information into impressive and meaningful reports.

### Introduction to Peachtree Accounting 2012

Learn how to perform everyday accounting tasks quickly and easily using Peachtree Accounting 2012.



## ONLINE CLASSES NONPROFIT & ENTREPRENEUR

### **Starting a Nonprofit**

Industry veteran shows you how to take a nonprofit business from vision to reality.

### Nonprofit Fundraising Essentials

Learn the basics of fundraising for nonprofit organizations, from annual and special fund drives to more advanced projects involving corporate and foundation relations, major gifts, and planned giving.

### Introduction to Nonprofit Management

Develop the skills and strategies you need to become an integral part of one of America's fastest growing service sectors.

### **Marketing Your Nonprofit**

Further the ideals and goals of your nonprofit by learning to compete more effectively for members, media attention, donors, clients, and volunteers.

### Start Your Own Small Business

Stop dreaming and learn how to start your own successful small business.

### Start and Operate Your Own Home-Based Business

An experienced entrepreneur teaches you how to develop the motivation, discipline, and creativity to quit your job and be your own boss.

### Learn to Buy and Sell on eBay

Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

#### Secrets of the Caterer

Learn cooking and business secrets from a professional caterer.

### **Start Your Own Gift Basket Business**

Express your creativity in a fun and profitable way, by starting a home-based business as a gift basket designer.

### Growing Plants for Fun and Profit

An industry professional teaches you everything you need to prosper in the backyard nursery business.

#### **Get Paid to Travel**

Learn everything you need to start your new and exciting career as a professional tour director.

#### Start Your Own Consulting Practice

Find out how you can earn income by sharing your training or knowledge with others.



More than 400 convenient and interactive online courses led by expert instructors are geared just for you. **Prices start at \$129!** 

Classes begin: 8/20, 9/17, 10/15, 11/12, 12/10, or 1/21 Enrollment is easy! Visit: ed2go.com/maui/



### **ONLINE CAREER TRAINING**

#### AutoCAD 2011-150 Hours

Master the fundamentals of AutoCAD 2011 and learn the skills you need to prepare for the Autodesk AutoCAD 2011 Certified Associate exam.

\$2,595

### AutoCAD 2011 With AutoCAD 3D - 230 Hours

Master the 2D commands and 3D modeling tools in AutoCAD 2011, and prepare for the Autodesk Auto-CAD 2011 Certified Associate exam.

\$3,295

### Cisco® CCNA® Certification Training - 100 Hours

The Cisco CCNA Online Training Program will give you the essential knowledge to install, configure, and operate simple routed LANs and WANs while preparing you for Cisco Exam.

\$1,995

### iPhone/ iPad (iOS) Application Developer - 200 Hours

Upon course completion, students will have developed a solid background in the skills and knowledge needed to create iPhone/iPad (iOS) applications, and at the very end of the program, they will also have created their first app.

\$1.995

### Management for IT Professionals - 390 Hours

Learn leadership skills that will help you succeed as a manager in the IT field.

\$2,295

### Certified Protection Officer 50 Hours

Master the skills you need to obtain certification as a Protection Officer, and prepare yourself for employment in this high-demand field.

\$850

### **Carpentry - 80 Hours**

Prepare for a career as a carpenter as you master basic residential construction skills, learn to read blueprints and do jobsite math, and get hands-on practice in three workshop projects.

\$1.595

### **Event Management and Design - 300 Hours**

From planning to pyrotechnics, the event Management and Design Online Training Program will teach you everything you need to know to create events that are truly special.

\$1,995

### Certified Wedding Planner 300 Hours

This comprehensive program covers everything an aspiring wedding planner needs to know to get started in the business. Whether you plan on working part-time or full-time, this program will provide all the knowledge you need to work as a professional wedding planner or start your wedding planning business.

\$1,395

### **Certified Residential Interior Designer - 120 Hours**

Prepare for a career as a residential interior designer by learning the basics of good design, getting familiar with design styles and movements, exploring the materials that interior designers use, and putting your knowledge to work as you create your own design concept for a family room.

\$1.995

### **Child Development Associate Training - 120 Hours**

With the certificate program in Childcare & Education offered at Smart Horizons Career Online High School, you can pursue your Child Development Associate (CDA) certification and launch your career in childcare.

\$850

### Certified Bookkeeper 140 Hours

The Certified Bookkeeper Online Training Program helps professional bookkeepers earn prestigious American Institute of Professional Bookkeepers (AIPB) certification.

\$1,995

### **Chartered Tax Professional** 180 Hours

Learn to prepare individual tax returns for almost all U.S. taxpayers! With this innovative program, you can start working and earning money while completing your program.

\$1,895

### **Administrative Medical Specialist 360 Hours**

This nationally recognized program combines the Administrative Medical Specialist program with training in medical billing and coding and medical terminology to give you a competitive edge in the healthcare field.

### Physical Therapy Aide 150 Hours

Master the skills you need to begin a career as a physical therapy aide.

\$1,895

### **Veterinary Assistant - 170 hrs**

This program will prepare you to become a productive member of a veterinary team. \$1,995

## **Emergency Management Training for First Responders 300 Hours**

Emergency management is one of the fastest-growing professions. Learn the skills you need to get started in this field.

\$1,995

### **Building Analyst Quick Start** 60 Hours

This program will teach you about the principles of green buildings-from insulation to indoor air quality-as well as how to perform comprehensive building assessments.

\$1,395

### Entrepreneurship: Start-Up and Business Owner Management - 360 Hours

This program covers everything from financing to leadership. You'll learn the keys to business planning, communication skills, marketing, and management. If you've ever thought about owning your own business, this program can help make that dream come true!

\$2,095

### Non-Profit Management 300 Hours

Examine the fundamental principles of nonprofit management, explore the roles and responsibilities of a nonprofit board of directors and the management team, discover the essential aspects of fundraising, and become acquainted with the fundamentals of the budgeting process.

\$2,295

### **Management Training** 360 Hours

If you're thinking of starting a business or pursuing an MBA, learn the essentials here! The Management Training Online Program is perfect for business owners, entrepreneurs, and anyone who wants to learn the basics of business and management.

\$2,295

### Video Game Design and Development - 500 Hours

Using a comprehensive and analytical approach to game engine architectures, this program teaches you how to effectively design and develop games.

\$1,995



UH Maui College - EdVenture, in partnership with ed2go, offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations. Our programs are designed by a team of professionals from each respective field, providing you with effective web-based learning programs. Instructors/mentors are actively involved in your online learning experience, responding to any questions or concerns, as well as encouraging and motivating you to succeed.

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Alex de Roode Director of Business Development Sustainability for Green Building Hawaii. He holds a Master of Science degree in Bioresource Engineering from McGill University, and is a LEED Accredited Professional with a specialty in Operations Maintenance as well as a Certified Energy Manager (CEM).

Anne Gachuhi Horticulturalist with a B.S. from Egerton University, Kenya; M.S. from Wageningen Agricultural University, Holland, Extension Educator at the University of Missouri, Illinois, and Hawaii; 20 years of experience.

**Anne Ku** Received her formal music training in Okinawa, Duke University, and Utrecht Conservatory. She has focused on developing piano repertoire for the adult beginner, including composing and arranging music for group piano playing.

**Ben Howard** B.A. Painting; Website Developer; Instructor-Programming Web Design classes; Art and computer programming brings both Art Computer programming perspective to Website Designs; over 13 years experience.

**Chantelle Brown** Worked as a lifeguard for over fifteen years with the County of Maui in pool and beach lifeguarding; Instructor for American Red Cross Lifeguard Training Classes for over ten years; and Instructor for CPR/AED classes.

**Chris Pearce** Founding director of the International Sake Association and the organizer of The Joy of Sake, the largest sake-tasting event outside Japan. The only certified sake assessor in the United States.

**Clifford Rutherford** Program Coordinator and instructor for the Construction Academy at UHMC. Taught energy and construction trade credit courses with the Sustainable Construction Technology Program.

**Constance LeCompte** B.S. BS-Accounting, Excelsior College, NY; Corporate Controller; Consultant to entrepreneurs and other business (8 years); Accountant over 25 years of experience.

**Craig Tanaka** President of the Maui County Hotel & Resort Security Association; over 20 years experience.

**Dan Schulte** Instructor at Maui Culinary Academy, UHMC; Certified ServSafe Instructor and Proctor with the National Restaurant Association; 25 years experience.

**Danielle Miller** B.B.A. Social media expert, small business enthusiast, and founder of a marketing consulting and coaching company on Maui. She currently works with global and local businesses on a daily basis to build profitable relationship through internet marketing.

**Debra Imada** B.A. BS in Accountancy, Bentley College, Waltham, MA; over 20 year accounting experience working with and in small businesses (for profit and non-profit) including teaching accounting to new businesses.

**Desmund Manaba** 18 years of experience farming Axis Deer, he is currently the only business man in Hawaii selling USDA inspected venison and Axis Deer by-products. He has developed national and international markets for Axis Deer.

**Don Suzuki** Licensed electrical engineer who is an instructor for the Electrical Apprenticeship Program at UHMC.

**Edward Buns** B.A., Guitar Performance, Marylhurst University, Oregon; 20 years of performing professionally and teaching at the college level.

**Elizabeth Foote** Hawaii Field Manager at Coral Reef Alliance, Founder and Executive Director at Project S.E.A.-Link. Oregon State University, University of California, San Diego.

Faith Ewbank 24 years as a marketing specialist. She grew up on a ranch in Kipahulu. She has made it her avocation to study and research the County, State and Federal regulations on animal waste streams and compliance. She is currently a waste stream consultant.

**Francis D. Hessey Jr.** PGA Professional, Instructor and coach at The Dunes at Maui Lani Golf Course.

**Hannah Bernard** Co-founder and President of the Hawai'i Wildlife Fund; 30 years of experience.

lan Edmondson Instructor of creative writing at UHMC. He is passionate about writing and empowering others to express themselves and find their creative voice.

Jackie Harp Business Administration, currently Director of Development for Family Life Center, Inc.; Executive Director and fundraiser — non-profit sector; Grant writer, for capital campaigns and programs from both the private sector and government sources; 30 years experience.

Jean Pezzoli 30 years on Maui as a college professor, Maui County Arborist Committee member, Maui Outdoor Circle president, planting project organizer, workshop presenter, and author.

Joanne Doell B.A., M.A. Instructor-technology, business and customized training courses; Coordinator, College for Kids/College Bound, EdVenture; 20 years+ experience with K-12 adults in Hawaii. California.

John Bendon Founding principal of Green Building Hawaii and is a leader in Hawaii in the fields of green building and energy efficiency. John holds a Master's Degree in Real Estate and Construction Management from the University of Denver. He is a LEED Accredited Professional with a specialty in LEED Homes, Certified Energy Rater under RESNET, and a Certified Energy Manager (CEM).

**Judy Starbuck** SLIM Community Garden Coordinator. Past program manager at Akaku Television, on the sales team at Kula True Value Nursery, and presently the garden coordinator at Ali`i Kula Lavendar Farm.

**Leo Domingo** Associates of Science degree in Fire and Environmental Emergency Response from Honolulu Community College and a BA in Business Administration from University of Hawai'i at West Oahu.

**Lisa Teichner** Licensed Real Estate Broker and Broker In Charge for Green Realty Group where she teaches, trains and mentors agents statewide. She is a Graduate of the Hawaii Association of Realtors & Leadership Academy.

Lori Teragawachi Ed.D. Director, OCET-Office of Continuing Education and Training; Certified Facilitator for several FranklinCovey Programs; specialties include people development, organizational effectiveness, public policy and leadership in business cultures-Mainland and Hawai'i; over 25 years experience.

**Lou Cooperhouse** MS-Food Science, Rutgers University; Food Industry Expert; Specialties include business development, product development, quality assurance, and operations at new business start-ups, family-run businesses, and global food.

**Lyman Morikawa** B.S., M.B.A. Principal Engineer at Morikawa and Associates LLC. He holds a B.S. in electrical engineering and an MBA. His solar projects have ranged from 3 KW to 2.8 MW systems. Works on residential, commercial, industrial and institutional systems.

**Lyons Naone** Respected Hawaiian practitioner in the spiritual and healing arts known throughout Hawaii, nationally and abroad for his expertise in traditional Hawaiian healing and culture; 20+ years teaching experience.

Malik Cotter Doctor of Acupuncture/Oriental Medicine and Certified Herbalist; trained in Traditional Chinese Medicine at the Beijing and Chengdu Medical Schools; studied throughout the US/Asia; private practice, Makawao; Co-owner-Dragons Den Herb Store; over 30 years in natural medicine practice.

Marc Antosch B.A. Visual/Public Art, California State University Monterey Bay; Media/Marketing Specialist and Instructor for OCET; 20 years experience.

Mary Santa Maria Public Health Educator who has trained successful professional interpreters on Maui in both community and health settings. She is an authorized Trainer for the Bridging the Gap Medical Interpreter program, as well as several other health related programs.

Mckenna Hallett Professional sales trainer since 1987. Mckenna has worked in the field of sales and marketing for over 50 years and is the owner of My Golden Words.

**Melissa Jenks-Olivitt** Farmer and Cordon Bleu trained chef. She has had a private catering business in London, UK. and a restaurant in Singapore. She has taught cooking to students at Seabury Hall.

Michael Duponte University of Hawaii, CTAHR, CES Livestock extension agent based in Hilo. He has trained under Master Cho in the preparation and livestock application of Indigenous MicroOrganisms (IMOs), in the Korean Natural Farming system.

Nicole Brown CGBP Certified Nutritional Therapy Practitioner who believes in the power of foods to transform our health. She is also the only Certified GAPS (Gut and Psychology Syndrome) Practitioner in Hawaii. You can find her on Facebook at Maui Nutritional Therapy where she shares information on general health, healing and wellness

Nicolette van der Lee B.A. Dartmouth College, MEd Chaminade University, LEED GA. Creative director, marketing specialist and multimedia designer with 15 years of experience creating financial models, sales, training and marketing presentations, and project management solutions.

**Olivia Techoueyres** MA - Foreign Languages Translations; Liberal Arts, La Sorbonne; Author of articles in European magazines; Interpreter, Film-Finding Gauguin; Tutor, translator in California, France, Maui and India; over 15 years experience.

Patricia Varley BA in Behavioral Sciences; Rollins College, MHSA, Organizational Development; Antioch University. Opening Management Team for Hyatt's 5-star properties; Leadership trainer, business and life coach; Facilitator for managers, CEO's, entrepreneurs and supervisors. Over 25 years experience.

**Phyllis Robinson** Ed.D. Dr. Robinson was the founder of the Maui Axis Deer Harvesting Cooperative, the former Chair of the Maui County Board of Water Supply, is a current member of the Maui Axis Deer Working Group, a board member of the Hawaii Farmers Union United - Maui Chapter, and holds her doctorate in nonformal adult education.

Owner of her own business; consultant for 30 years to organizations building successful businesses; specialties: Emotional Intelligence and Stress Reduction.

**Pierce Gray** M.A. Founder of Pierce Gray Associates LLC., providing Advanced Accounting Solutions and Organizational Design Services to businesses worldwide; has been CFO, Controller, Consultant; over 25 years experience.

**Raymond Mains** Award winning photographer whose photos have been published in local and national magazines.

Raymond Sled Water Maintenance Manager for Renton, WA for over 28 years, and international Waterworks instructor. Areas of expertise include water/wastewater treatment, maintenance management technology, emergency operations, water quality, capital improvement consulting and inspections of plant and construction projects.

**Rebecca Kapolei Killi** Specializes in Hawaiian Studies and Communications; Teaching Certificate from the Kahuawaiola Teacher Program; Education Leadership program.

**Richard Campas** Certified arborist, Wildland firefighter for 15 years. Owner of Affordable Fellers Hawaii landscaping business.

**Rick Ortiz** B.A. Apple Certified Trainer, Technical Coordinator and Service Technician; coordinates the Apple User Group Program; Specializes in both Macintosh and iOS (iPhone, iPad, iPod); Over 20 years experience training adults/youth.

Sara Tekula B.A. Lecturer at UH Maui College, teaching Internet Marketing; Developed and managed social media marketing campaigns for Maui Film Festival, Hawaiian Islands Land Trust, Imua Family Services, Ocean Vodka and the Haiku Hoʻolauleʻa; 20+ years experience.

Sarah McLane Past Executive Director of the Maui Nui Marine Resource Council and the Program and Data Manager for the West Maui Watershed Partnership. Currently the President of the Pono Project and the Founder and Senior GIS Consultant for the Makali`i Group. Bachelors and Masters degree in Geography from the University of S. Carolina. GIS instructor at UHMC.

Saudina Torres New York University, Modern Languages; trained Translator and Interpreter lecturer at UH Maui College; Native Spanish Speaker, Colombia; 20 years experience with cultures/languages.

Stuart Zinner Maui College Renewable Energy Coordinator, instructor in the STEM department teaching classes in Electronics and Computer Engineering Technology, Information and Computer Science, and Mathematics. NABCEP-certified instructor for PV trainings.

**Susan Teton Campbell** Author, nutritional educator and specialty chef. She is an expert of highly functional foods. She teaches worldwide with the Chef Teton brand of DVD's and numerous courses on Raw, Cooked and Fermented Foods.

Sydney Villegas Lecturer for English and Filipino studies at UHMC. PhD in Applied Linguistics from De La Salle University-Manila. Sydney holds a Certificate in ESOL TKT from Cambridge University and a Post-Graduate Diploma in TESOL from SEAMEO Regional Language Centre in Singapore.

**Walt Tokishi** Speech Pathology, University of Oregon; Owner, Speech Pathology Services of Maui.

**Wayne Wong** M.B.A. Marketing; over 25 years of extensive technology experience with over a decade of that specializing in electronic commerce solutions and online marketing.

**Wesley Crile** Coral Reef Alliance Hawaii Field Manager. Master's degree in Natural Resources Management, and a B.A in Applied Social Sciences. International experience working with stakeholders to protect water resources.



### **EASY WAYS TO REGISTER**

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By Phone: Call 984-3231 Monday through Friday 8:00am to 4:30pm, Saturday 8:00am to 11:00am - please have credit card ready.

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**By Mail:** Fill out a registration form and mail with a credit card authorization or a check made out to the University of Hawai'i. (There is a \$25 service fee for returned checks.)



**In Person:** Visit the front desk at the Laulima Building on UHMC campus during the hours listed above. No cash or check payments after 3:00pm, nor on Saturdays; credit card only.



**By Fax:** Fill out the entire registration form and fax the completed form with credit card information to 984-3874.

You are registered when we receive your payment.

**Refunds:** A 100% refund is given when you request to withdraw at least 10 working days prior to the first class meeting. We are unable to issue refunds after that time, due to commitments to trainers. We encourage you to register early with a credit card. Payments made by credit card will be charged on the day of registration. Please allow 6-8 weeks for a refund if paying by cash or check.

**Tuition Assistance:** See page 23 for more information.

EdVenture reserves the right to change class locations, schedules, fees and instructors when necessary.

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See page 5 for more info